



12 July 2022

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 18 July 2022 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 27.06.22
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Closed Meeting

Yours faithfully

Ross Earl
Interim General Manager

Meeting Calendar 2022

July

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	18 July 2022	Council Meeting	Community Centre
12.00pm	21 July 2022	Central NSW Business HQ Board Meeting	Orange
8.30am	27 July 2022	Orange360 Board Meeting	Orange

August

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
9.00am	5 August 2022	Country Mayors Meeting	Sydney
10.00am	5 August 2022	Traffic Committee Meeting	Community Centre
12.00pm	18 August 2022	Central NSW Business HQ Board Meeting	Orange
9.00am	23 August 2022	Audit Risk and Improvement Committee Meeting	TBC
8.30am	24 August 2022	Orange360 Board Meeting	Orange
10.30am	24 August 2022	Central Tablelands Water Meeting	Blayney
9.00am	25 August 2022	Central NSW Joint Organisation Conference	Orange
5.00pm	30 August 2022	Financial Assistance Committee Meeting	Community Centre

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	19 September 2022	Council Meeting	Community Centre
6.30pm	22 September 2022	Central NSW Business HQ Board Meeting	TBC
8.30am	28 September 2022	Orange360 Board Meeting	Orange

INDEX OF REPORTS OF THE BLAYNEY SHIRE COUNCIL MEETING
HELD ON MONDAY 18 JULY 2022

CONFIRMATION OF MINUTES	5
01) Minutes of the Previous Council Meeting held 27 June 2022	5
EXECUTIVE SERVICES	17
02) Council Resolution Report.....	17
03) Risk, Work Health and Safety Quarterly Report	29
04) Tourism Development Program Revisions	32
CORPORATE SERVICES	34
05) Report of Council Investments as at 30 June 2022	34
06) Information Technology Quarterly Report.....	39
07) Quarterly Report on Solar System Analytics	42
08) Compliance and Reporting Activities	45
09) Minutes of the Audit, Risk and Improvement Committee meeting held 18 May 2022.....	47
INFRASTRUCTURE SERVICES	69
10) Director Infrastructure Services Monthly Report.....	69
11) Proposed Road Closure - Mid Western Highway	73
12) Blayney Mainstreet Masterplan	76
13) CNSWJO - Regional Contract for Supply and Delivery of Bulk Fuel	90
14) Blayney Shire Roads Strategy.....	93
15) IPWEA Roads Congress - Congress Communique.....	95
PLANNING AND ENVIRONMENTAL SERVICES	101
16) Development Assessment Quarterly Report	101
CONFIDENTIAL MEETING REPORTS	109
17) Lease Of Part 97 Adelaide Street.....	109
18) Recruitment Of General Manager.....	109

LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 27 JUNE 2022

Department: Executive Services

Author: Interim General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 27 June 2022, being minute numbers 2206/001 to 2206/027 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 27 JUNE 2022, COMMENCING AT 6.00PM

Present: Crs S Ferguson (Mayor) (via Audio Visual Link), A Ewin, C Gosewisch, J Newstead, M Pryse Jones, B Reynolds and D Somervaille (Deputy Mayor)

Interim General Manager (Mr R Earl), Director Corporate Services (Mr A Franze), Acting Director Infrastructure Services (Mr J Hogan), Director Planning & Environmental Services (Mr M Dicker) and Executive Assistant to the General Manager (Mrs L Ferson)

Deputy Mayor Cr David Somervaille, in accordance with the Local Government Act (s369), will preside over the meeting of Council at the request of the Mayor Scott Ferguson.

ACKNOWLEDGEMENT OF COUNTRY**REQUEST FOR REMOTE ATTENDANCE****2206/001****RESOLVED:**

That Council approves the attendance of Councillor Ferguson to the June 2022 Council meeting be audio visual link.

(Ewin/Pryse Jones)

CARRIED

RECORDING OF MEETING STATEMENT

DISCLOSURES OF INTEREST

The Interim General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Item	Pg	Report	Reason
Cr Pryse Jones	Non Pecuniary (less than significant)	4	19	Tourism Development Fund Application	Administrator – Crown Lands – Junction Reefs Reserve Trust

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 16 MAY 2022****2206/002****RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 16 May 2022, being minute numbers 2205/001 to 2205/022 be confirmed.

(Newstead/Ewin)

CARRIED**MATTERS ARISING FROM THE MINUTES**

Nil

MINUTES OF THE PREVIOUS EXTRAORDINARY COUNCIL MEETING HELD 7 JUNE 2022**2206/003****RESOLVED:**

That the Minutes of the Extraordinary Council Meeting held on 7 June 2022, being minute numbers 2206/E001 to 2206/E005 be confirmed.

(Pryse Jones/Gosewisch)

CARRIED**MATTERS ARISING FROM THE MINUTES**

Cr Reynolds expressed his disappointment that amendments were not made the Community Strategic Plan.

EXECUTIVE SERVICES REPORTS**ORANGE REGION DESTINATION MANAGEMENT PLAN****2206/004****RESOLVED:**

1. That Council endorse the draft Orange Region Destination Management Plan and;
2. That the draft Orange Region Destination Management Plan 2022 – 2026 be placed on public exhibition for a period of 28 days from Wednesday 29, June 2022 to Wednesday, 27 July 2022.

(Newstead/Ewin)

CARRIED

Cr Pryse Jones, having declared an interest, left the meeting.

TOURISM DEVELOPMENT FUND APPLICATION

2206/005

RESOLVED:

That Council approve \$1,000 to the Junction Reefs Reserve Trust under the 2021/22 Tourism Development Program.

(Reynolds/Newstead)

CARRIED

Cr Pryse Jones returned to the meeting.

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 31 MAY 2022

2206/006

RESOLVED:

1. That the report indicating Council’s investment position as at 31 May 2022 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Gosewisch/Reynolds)

CARRIED

ADOPTION OF 2022/23 - 2025/26 DELIVERY PROGRAM AND 2022/23 OPERATIONAL PLAN

2206/007

RESOLVED:

1. That in accordance with s.402-406 of the Local Government Act 1993, the 2022/23 – 2025/26 Delivery Program and 2022/23 Operational Plan be adopted by Council;
2. That Council adopt the Revenue Policy for 2022/23, as outlined in the 2022/23 Operational Plan;
3. That Council adopt the Statement of Rating Structure and their respective short names as contained in the Operational Plan 2022/23 and make the Ordinary Rate and charges, including sewer charges and domestic waste management charges, pursuant to s.494 and s.496 of the Local Government Act 1993 and Waste Management Levy pursuant to s.501 of the Local Government Act 1993 detailed in the tables below:

Rating Structure for the 2022/23 Rating Year (2.5% increase)					
Category/Sub Category	No. of Assessments	Base Rate	Ad Valorem	Land Value	Total Yield
Residential					
Ordinary Rate	1,196	\$355	0.00192328	\$225,748,057	\$858,757
Blayney & Carcoar	1,373	\$355	0.00430972	\$121,393,400	\$1,010,585
Millthorpe	328	\$355	0.00175950	\$71,380,560	\$242,034
Business					
Ordinary Rate	93	\$455	0.00416860	\$14,819,620	\$104,092
Business Blayney	170	\$455	0.00838138	\$17,011,600	\$219,931
Business Millthorpe & Carcoar	57	\$455	0.00565993	\$8,693,600	\$75,140

Farmland					
Ordinary Rate	727	\$575	0.00225476	\$838,668,120	\$2,309,019
Mining					
Ordinary Rate	1	\$1,120	0.03936400	\$426,000	\$17,889
Mining Gold	-	\$1,120	0.04202500		
Mining Gold / Copper Combined	1	\$1,120	0.04272937	\$110,000,000	\$4,701,351
Total Yield	3,946			\$1,408,140,597	\$9,538,797

2022/23 Waste Charges

Charge Category and Description	Annual Charge	No. of Properties
Waste Management Levy		
Waste Management Levy		
<i>This is waste management charge is applied to all properties funding waste disposal services for the Blayney Shire</i>	\$44	4,060
Domestic Waste Management		
Domestic Waste Management Service Charge		
<i>This is applied to properties that have a residence within the waste collection area.</i>	\$348	2,630
Domestic Waste Management Availability Charge		
<i>This charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land</i>	\$60	285
Commercial (Non-Domestic) Waste Management		
Non-Domestic Waste Management Service Charge		
<i>This is applied to properties for non-domestic properties within the waste collection area</i>	\$448	336
Non-Domestic Waste Management Availability Charge		
<i>This charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land</i>	\$60	92
Non-Domestic Waste Service Management Charge for Charity and Not Profit Organisations		
<i>This is applied to the above properties for non-domestic properties within the waste collection area</i>	\$120	11
Extra Services		
Additional Garbage Charge – per red bin	\$318	94
Additional Recycling Charge – per yellow bin	\$130	31
Total Yield		\$1,302,270

2022/23 Liquid Waste Charges

Commercial (Non-Residential)		
	Annual Fee	No. of Properties
Annual Trade Waste Fee	\$114	65
Annual Trade Waste Fee (Large Dischargers Category 3)	\$420	1
Liquid Trade Waste User Charges with Trade Waste Agreement (Category 1, Category 2/2s)	\$2.28	23
Liquid Trade Waste User Charges with No Trade Waste Agreement	\$22.10	12
Excess Mass Chargers for Category (3 Dischargers)	\$Per the table	
Water Testing Charges (if required)	\$294.00 per quarter	1
Estimated Total Yield		\$66,692

Non Residential and Residential Sewer Charges

Non Residential					
	Annual Charge (Prior to SDF Factor)	No of Properties	Quarter Charge before SDF applied	Min. quarterly amount charged	TOTAL YIELD
20mm Water Service	\$616	161	\$154	\$184	\$616
25mm Water Service	\$940	21	\$235	\$184	\$940
32mm Water Service	\$1,532	18	\$383	\$184	\$1,532
40mm Water Service	\$2,400	11	\$600	\$184	\$2,400
50mm Water Service	\$3,744	24	\$936	\$184	\$3,744
80mm Water Service	\$9,568	1	\$2,392		\$9,568
100mm Water Service	\$15,000	6	\$3,750		\$15,000
150mm Water Service	\$33,752	2	\$8,438		\$33,752
Vacant/Unmetered	\$380	54			\$380
Usage Charge (per kl)	\$1.58				\$1.58
Estimated Total Yield					\$416,850

Residential			
	Access Charge	No of Properties	Total Yield
Connected	\$736	1,534	\$1,129,024
Vacant/Unmetered	\$380	100	\$38,000
Estimated Total Yield			\$1,167,024

Future Sewerage Infrastructure Charges

Future Sewerage Infrastructure Subsidy Charge			
	Access Charge	No of Properties	Total Yield
Connected - Residential	\$57	1,445	\$82,365
Connected - Business	\$57	240	\$13,680
Vacant (Unconnected)	\$57	154	\$8,778
Estimated Total Yield			\$104,823

4. That the schedule of financial assistance under the Community Financial Assistance Program, pursuant to s.356 Local Government Act be adopted.
5. That the Local Heritage Assistance Program, the Youth Week Grants Program, the Tourism Event Development Fund, and the Village Enhancement Program that financially assist others under s356 Local Government Act (1993) be adopted.
6. That Council note submissions received and the following amendments to the Schedule of Fees and Charges be made:

Proposed Fee	\$
<u>King George Oval Seasonal Hire</u> Junior Rugby League	\$924
<u>Blayney Showground</u> Additional hire days for seasonal users that have exhausted their seasonal allocation of use	\$130

7. That Council exhibit the following fees for a period of not less than 28 days in accord with section 610F of the Local Government Act.:

Proposed Fee	\$
<u>Blayney Tennis Courts</u> Blayney Tennis Club	\$998.50 pa
<u>Millthorpe Tennis Courts</u> Millthorpe Tennis Club (Note currently no club and public use the courts free of charge)	\$998.50 pa
Coaching Clinics Seasonal Hire	\$1,354
Coaching Clinics Casual Hire	Price at GM Discretion
<u>Napier Oval</u> Senior Soccer	\$847
<u>Blayney Showground</u> Casual Hire - Main Centre Arena Ring (per day or part thereof)	\$627
Other Events	Price at GM Discretion

8. Delegate to the General Manager authority to review and amend funding sources in the 2022/23 – 2025/26 Delivery Program and 2022/23 Operational Plan that does not materially change either document. Any amendments made must be outlined to Council in a report to the next available Council meeting.

(Newstead/Ewin)

CARRIED

ADOPTION OF RESOURCING STRATEGY

2206/008

RESOLVED:

That Council adopt the 2022/23 – 2031/32 Long Term Financial Plan, Asset Management Policy, Strategic Asset Management Plan (Asset Management Strategy) and 2022/23 – 2025/26 Workforce Management Plan.

(Newstead/Pryse Jones)

CARRIED

2022/23 COUNCILLOR AND MAYORAL REMUNERATION

2206/009

RESOLVED:

1. That Councillor and Mayoral remuneration be paid at the maximum level for the Rural Council category, per the 2022 Local Government Remuneration Tribunal Determination, being \$12,650 for Councillors and \$27,600 for the additional Mayoral annual fee effective from 1 July 2022.
2. That the data allowance for up to 50% reimbursement of data charges associated with home internet and telephone be set

at a maximum of \$75 per month.

(Pryse Jones/Ferguson)
CARRIED

PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS POLICY

2206/010

RESOLVED:

That the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy be placed on public exhibition for a period of at least 28 days.

(Gosewisch/Pryse Jones)
CARRIED

PAYMENT OF COUNCILLOR SUPERANNUATION

2206/011

RESOLVED:

That Council:

1. Receive the report provided on the Payment of Councillor Superannuation; and
2. Commence superannuation contribution payments for councillors as a contribution to a superannuation account nominated by a councillor starting from the financial year commencing 1 July 2022.

(Ferguson/Reynolds)
CARRIED

CODE OF MEETING PRACTICE

2206/012

RESOLVED:

That the Code of Meeting Practice be placed on public exhibition for a period of at least 42 days.

(Newstead/Pryse Jones)
CARRIED

ADOPTION OF CODE OF CONDUCT AND PROCEDURES

2206/013

RESOLVED:

1. That Council adopt the Model Code of Conduct for Councillors, Model Code of Conduct for Council staff and Model Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers and they be included in Council's policy register.
2. That Council Adopt the Procedures for the Administration of the Model Code of Conduct and they be included in Council's policy register.

(Gosewisch/Ewin)
CARRIED

- CHILD PROTECTION POLICY**
2206/014 RESOLVED:
 That the Child Protection Policy be placed on public exhibition for a period of 28 days.
 (Ferguson/Pryse Jones)
CARRIED

- MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 18 MAY 2022**
2206/015 RESOLVED:
 That Council defer this item to a subsequent meeting of Council.
 (Somerville/Ferguson)
CARRIED

- ADOPTION OF COMMUNITY FINANCIAL ASSISTANCE POLICY**
2206/016 RESOLVED:
 That the Community Financial Assistance Policy, as amended, be adopted and included in Council's policy register.
 (Reynolds/Gosewisch)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

- DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**
2206/017 RESOLVED:
 That the Director Infrastructure Services Monthly Report for June 2022 be received and noted.
 (Reynolds/Newstead)
CARRIED

- RECYCLED WATER POLICY**
2206/018 RESOLVED:
 That Council approve the Recycled Water Policy, as amended, and the Policy Register be updated.
 (Reynolds/Ewin)
CARRIED

- ROAD CLOSURE - LOWER FARM STREET, BETWEEN CHARLES AND STILLINGFLEET STREETS BLAYNEY**
2206/019 RESOLVED:
 That Council temporarily regulate traffic on Lower Farm Street, Blayney, between Charles and Stillingfleet Streets, for a period of 12 months in accordance with s122 of the Roads Act 1993.
 (Newstead/Reynolds)
CARRIED

FUNDING DEED - RECREATIONAL FISHING AND CAMPING FACILITIES PROGRAM

2206/020

RESOLVED:

That Council:-

1. accepts the Department of Primary Industries (GoFishing project) funding offer of \$253,000, for upgrades to facilities at Carcoar Dam, and,
2. endorse the Interim General Manager's execution of the Department of Primary Industries (GoFishing project) Funding Deed.

(Reynolds/Gosewisch)

CARRIED**MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 10 JUNE 2022**

2206/021

RESOLVED:

1. That the minutes of the Blayney Traffic Committee Meeting, held on Friday 10 June 2022, be received and noted.
2. That Council endorse the Traffic Guidance Scheme for the Millthorpe Winter Fire Festival Night Market, to be staged on 5 August 2022 on Pym Street Millthorpe as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
3. Procedure for Rural School bus routes and bus stops, matter be deferred to a subsequent meeting.
4. That Council
 - a. approve the informal school bus stop at 7265 Mid-Western Highway, Lyndhurst.
 - b. advise the bus operator to prepare a safe work method for this bus stop and all bus stops on high-speed roads.
5. That Council approve the informal school bus stop at 55 Olive Street, Mandurama.
6. That Council:-
 - a. Install a Give Way (r1-2) sign on Kentucky Road at the intersection with Fairford Road, in accordance with AS1742.2, and,
 - b. Remove the two Hawthorn trees located on the south west corner of the intersection by using the "cut and paint technique".

(Newstead/Ewin)

CARRIED

DELEGATES REPORTS**REPORT OF THE CENTRAL NSW JOINT ORGANISATION
BOARD MEETING HELD 26 MAY 2022**

2206/022

RESOLVED:

That Council note the report from the Central NSW Joint Organisation Board meeting held 26 May 2022 and provide feedback to the Board regarding post election priorities.

(Reynolds/Pryse Jones)

CARRIED

CLOSED MEETING

2206/023

RESOLVED:

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matters:

PROPOSED LAND TRANSFERS - GLENORIE ROAD

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED
BITUMINOUS SURFACING**

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

**CONTRACT FOR THE CONSTRUCTION OF ERROWANBANG
AND GAP ROAD INTERSECTION**

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

(Newstead/Gosewisch)

CARRIED

CONFIDENTIAL MEETING REPORTS

2206/024

PROPOSED LAND TRANSFERS - GLENORIE ROAD**RESOLVED:**

1. That Council endorse the closure of part of Glenorie Road, Millthorpe being ~316m² adjacent to 18 Glenorie Road in accordance with s.38 Roads Act 1993.
2. That a further report be presented to Council to consider any

submissions lodged during the notification period and make a decision on approval for the proposal.

3. That Council approve the acquisition of land for the purpose of road widening, being part of Lot 1 DP723981 as required for the Glenorie Road construction works and the land be classified as Public Road.
4. Delegate Authority to the General Manager to negotiate the terms of the acquisition with the landowner of Lot 1 DP723981 and execute any document necessary to facilitate the acquisition.

(Newstead/Ewin)

CARRIED

SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING

2206/025

RESOLVED:

That Council;

1. Approve the extension of contract 20/2019 with Downer EDI Limited for the quality assured, schedule of rates contract for the Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of 12 months.
2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Blayney Shire Council and Downer EDI Limited.

(Ferguson/Gosewisch)

CARRIED

CONTRACT FOR THE CONSTRUCTION OF ERROWANBANG AND GAP ROAD INTERSECTION

2206/026

RESOLVED:

That Council accept the tender from Flyers Creek Wind Farm Pty Ltd (Iberdrola) for the Design and Construction of the Errowanbang and Gap Road intersection under Contract 04-2022, for the value of \$407,956.02 inc. GST and subject to variations.

(Reynolds/Newstead)

CARRIED

2206/027

RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Newstead/Ewin)

CARRIED

AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE DEPUTY MAYOR ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBERS 2206/024 TO 2206/026.

There being no further business, the meeting concluded at 7.18pm.
The Minute Numbers 2206/001 to 2206/027 were confirmed on 18 July and are a full and accurate record of proceedings of the Ordinary Meeting held on 27 June 2022.

Cr S Ferguson
MAYOR

Mr R Earl
INTERIM GENERAL MANAGER

02) COUNCIL RESOLUTION REPORT

Department: Executive Services

Author: Interim General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.1

Recommendation:

That Council notes the Resolution Report to June 2022.

Reason for Report:

The General Manager is responsible for ensuring that Council's policies, decisions and priorities are implemented in a timely and efficient manner, consistent with the goals and objectives of Council. The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the intent of the Council decision. Directors then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Council have requested an Outstanding Resolution Report on a quarterly basis.

Report:

This Council Outstanding Resolution Report includes Council Resolutions up to and including the previous Council Meeting.

Council currently has 27 resolutions 'in progress'.

A note in the status section has been completed by the relevant responsible officer with a reason if available.

It should be noted that due to the long time frames associated with roads related Land Matters, these are captured on the Outstanding Land Transfers Legal Register, and Traffic Committee matters are captured on the Traffic Register.

Date of Meeting	Res. No	Resolution	Owner	Comments
21-Dec - 20	2012/027	<p>EOI3/2016 - Sale of Industrial Land by Council RESOLVED</p> <p>1. That Council accept the offer for sale of part Lot 4 DP 871015 and part Lot 1 DP134341 for the amount of \$49,500 including GST plus survey and subdivision costs; and</p> <p>2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager under Council seal if required.</p>	DCS	<p>Boundary adjustment finalised by surveyor acting for purchaser and awaiting lodgement.</p> <p>Sale contract issued to solicitor acting for purchaser. Contract awaiting registration of land and title particulars.</p>
15-Feb-21	2102/018	<p>Land Passed in at Sale of Land for Unpaid Rates RESOLVED</p> <p>1. That Council offer land to the State of NSW (Crown Lands) for sale of Lots 9 & 10 DP 1138533 Danvers Street, Carcoar for the amount of \$1 to be incorporated into the Carcoar Showground Crown Reserve (R590109).</p> <p>2. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager, and if required under Council seal.</p>	DCS	<p>Form 01TS executed by both parties.</p> <p>Council's solicitor now has carriage of this arrangement following advice from Crown Lands that they are unable to lodge.</p>
19-Apr-21	2104/013	<p>Change of Tenure - Crown Land Cemeteries RESOLVED</p> <p>That Council seek approval from Department Planning, Industry and Environment – Crown Lands for amendment of the management structure of Crown Land cemeteries located at Carcoar, Lyndhurst, Neville and Newbridge from 'Devolved to Council' to 'Crown Land Manager'.</p>	DCS	<p>Notification sent to DPIE – Crown Lands with cemetery mapping. Assessment being undertaken. Council awaiting response.</p>

Date of Meeting	Res. No	Resolution	Owner	Comments
19-Apr-21	2104/020	Minutes of the Blayney Shire Cemetery Forum Meeting held 24 March 2021 RESOLVED 2. Council investigate options and consider establishment of a memorial garden for early pregnancy loss within the Blayney Shire.	DPES	Seeking to commence shortly
19-Apr-21	2104/025	Sale of Land for Unpaid Rates - Land Title Anomaly 6370 Mid Western Highway, Lyndhurst RESOLVED 1. That the rates outstanding from A348636 in the name of Edward James Earl 6370 Midwestern Highway, Lyndhurst (Lot 12 DP 1173235) in the amount of \$3,562.77 be written back and the rates record be noted as a duplicate valuation and therefore not to be rated. 2. That the property owner of 6376 Midwestern Highway, Lyndhurst seek legal representation to establish a “Good root of title” to resolve ownership of 6370 Midwestern Highway, Lyndhurst (Lot 12 DP 1173235). 3. That following issue of an amended title deed that the Valuer General be informed of the duplicate valuation for 6370 Midwestern Highway, Lyndhurst (Lot 12 DP 1173235).	DCS	Council working with solicitor to help facilitate outcome.
31-May-21	2105/E006	Sale of Land Gerty Street Blayney RESOLVED That Council delegate to the General Manager, authority to negotiate the sale of 33 and part 31 Gerty Street, Blayney.	GM	In progress
20-Sep-21	2109/013	Proposed Bridge Naming – Carcoar Road RESOLVED That Council defer this matter.	MA	No progress

Date of Meeting	Res. No	Resolution	Owner	Comments
20-Sep-21	2109/017	<p>Sale of Part Dungeon Road, Kings Plains RESOLVED</p> <p>1. Conditional upon the McPhillamys Gold project being approved by the NSW Independent Planning Commission and the Regis Board; that Council accept the offer of \$722,000 plus GST for the sale of 6.49 km of Dungeon Road to Regis Resources from 560m from the Mid Western Highway to the shire boundary.</p> <p>2. That Council commence the process of road closure pursuant to the Roads Act subject to project approval and sale conditions being satisfied.</p> <p>3. That Council endorse execution of relevant contracts and associated documentation by the Mayor and General Manager, and if required under Council seal.</p> <p>4. That Council establishes an internal reserve and allocates the sale of Dungeon Road funds to those shire roads around the Walkom Road, Village Road, Guyong Road and Vittoria Road areas.</p>	DCS	Pending DPE Major Projects Assessment Process
18-Oct-21	2110/014	<p>Draft Planning Proposal to amend the Blayney Local Environmental Plan 2012 - Six Unsewered Villages & Surrounds RESOLVED</p> <p>That Council;</p> <p>1. Endorse the Draft Planning Proposal “PP3: Six Unsewered Villages and Surrounds” to the Blayney Local Environmental Plan 2012 prepared by IPLAN PROJECTS attached to this report.</p>	DPES	In progress

Date of Meeting	Res. No	Resolution	Owner	Comments
18-Oct-21	2110/015	<p>Future Blayney Residential Land Concept Investigation RESOLVED That Council;</p> <p>1. Proceed to undertake a preliminary concept investigation of land identified for future residential growth in South Blayney.</p> <p>2. Approve a supplementary vote of \$32,000 in the 2021/22 Operational Plan from the Property Account to fund the preliminary concept investigation</p>	DPES	In progress
15-Nov-21	2111/007	<p>Blayney Medium Scale Solar Array Project RESOLVED That Council;</p> <p>1. Endorse the Blayney Medium Scale Solar Array project Business Case and refer to the new Council for consideration following receipt of a Peer Review of the Business Case, finalisation of the Capital Expenditure Review and assessment of financial implications.</p> <p>2. Approve the General Manager progressing discussion with another Council(s) for a potential joint arrangement for the project.</p> <p>3. Approve a supplementary vote of \$40k from the Property Account, to engage a consultant to prepare documentation required for the Development Application and fees associated with lodgement of the Development Application.</p>	DCS	Awaiting further report on pricing forecast and battery modelling prior to further internal analysis being undertaken.

Date of Meeting	Res. No	Resolution	Owner	Comments
21-Feb-22	2202/019	<p>Employment Zone Reforms and changes to the Blayney Local Environmental Plan 2012</p> <p>RESOLVED</p> <p>That Council</p> <ol style="list-style-type: none"> 1. Note the employment zones reform being progressed by the NSW Government to the Standard Instrument Principal Local Environmental Plan. 2. Endorse the Return Translation Detail outlining the proposed amendments to the Blayney Local Environmental Plan 2012. 3. Delegate to the General Manager authority to finalise the Return Translation Detail document including any minor typographical or editorial changes prior to public exhibition. 4. Delegate to the General Manager authority to finalise the amendments to the Blayney Local Environmental Plan 2012. 	DPES	In progress. Public Exhibition currently being undertaken by DPE.
21-Mar-22	2203/017	<p>Pesticide Notification Plan</p> <p>RESOLVED</p> <p>That the Pesticide Notification Plan be placed on public exhibition for a period of not less than 28 days.</p>	DIS	No public submissions received. Council to liaise with UMCC to ensure alignment.

Date of Meeting	Res. No	Resolution	Owner	Comments
21-Mar-22	2203/021	<p>CentrePoint Management Agreement Extension RESOLVED That Council</p> <ol style="list-style-type: none"> 1. Due to extenuating circumstances, being impacts preventing continual operations from COVID19 NSW public health orders and the stage 2 roof project, Council will not proceed to invite tenders for the operational management of CentrePoint Sport and Leisure Centre Blayney because a satisfactory result would not be achieved. 2. Extend the current Management Agreement with YMCA for a period of 2 years until 30 June 2024, to provide the operational management of CentrePoint Sport and Leisure Centre Blayney. 3. Authorise the General Manager to negotiate and execute the Management Agreement extension and associated documentation with YMCA for the operational management of CentrePoint Sport and Leisure Centre Blayney. 	DPES	In progress

Date of Meeting	Res. No	Resolution	Owner	Comments
19-Apr-22	2204/004	<p>Committees of Council RESOLVED</p> <p>1. That Council maintain the Blayney Shire Disability Inclusion Working Group and Australia Day Committee as Committees of Council as per section 355(b) of the Local Government Act (1993) for the new Council term.</p> <p>2. That Council appoint 2 Councillors, 1 as Chair of the Blayney Shire Disability Inclusion Working Group, and invite members of the community to be appointed as the community representatives on this committee.</p> <p>3. That Council establish individual User Groups to continue ongoing stakeholder engagement with user groups for each of the Sporting Facilities as projects are developed and delivered.</p> <p>4. That Council staff conduct an annual onsite inspection of the Shire's Cemeteries with Councillors inviting stakeholders, Blayney Family History Group, Village/Progress Association representatives and community members.</p> <p>5. That the Tourism, Towns and Villages Committee not continue in its current format, and Council utilise alternative localised attendance of the Mayor, Councillors and staff, engagement with Orange360 and ongoing communication and involvement supporting Village/Progress Associations and Hall Committees to progress the individual Town and Village Community Plans. A report comes back to Council on the best options to connect with each of the villages and Blayney Township.</p>	GM	<p>Call for nominations to Disability Inclusion Working Group promoted. Report to Council to endorse appointment proposed for August meeting, subject to responses.</p> <p>User groups established and in operation.</p>

Date of Meeting	Res. No	Resolution	Owner	Comments
19-Apr-22	2204/007	<p>Housing Plus Development Contributions Refund Request RESOLVED That Council provide an additional \$5,503 towards the Housing Plus Affordable Housing Project in Frape Street and reimburse the Developer and Sewerage contributions charges paid by Housing Plus to Blayney Shire Council.</p>	GM	In progress.
19-Apr-22	2204/014	<p>Millthorpe Village Centre Master Plan RESOLVED 1. That Council endorse the draft Millthorpe Village Centre Master Plan and it be placed on public exhibition for a period of at least 28 days. 2. That a further report, detailing any submissions received, be presented to Council following the conclusion of the exhibition period.</p>	DIS	Report to be presented to August Council meeting.
19-Apr-22	2204/018	<p>Agritourism reforms and changes to the Blayney Local Environmental Plan 2012 RESOLVED That Council advise the NSW Department of Planning and Environment to alter the Blayney Local Environmental Plan 2012 as follows; 1. Incorporate the proposed Farm Gate Premises Clause (Clause 5.24), as detailed in Enclosure 1, and 2. Permit 'Agritourism', 'Farm Experience' and 'Farm Gate Premises' in the zones that currently have 'Agriculture' as a permissible land use.</p>	MP	In progress.

Date of Meeting	Res. No	Resolution	Owner	Comments
16-May-22	2205/014	<p>Floodplain Management RESOLVED</p> <p>1. That Council endorse the Addendum to the Blayney Flood Study (Storm, 2022), and Addendum to the Blayney Floodplain Risk Management Study (Storm, 2022) and place them on Public Exhibition for a period of not less than 28 days.</p> <p>2. Should no submissions be received during the Public Exhibition period, the Addendums be adopted by Council at the earliest possible meeting.</p> <p>3. That Council endorse the Blayney Retarding Basins Study – Concept Design Report (Storm, 2022), and place it on Public Exhibition for a period of not less than 42 days.</p>	DIS	Submissions being reviewed by consultant.
16-May-22	2205/019	<p>Proposed Land Transfers - Clarke Street RESOLVED</p> <p>That Council;</p> <p>1. Endorse the closure of the following parts of Clarke Street, Blayney, in accordance with s.38 Roads Act 1993, subject to the applicant funding all associated survey and legal costs:</p> <ul style="list-style-type: none"> - ~189m² adjacent to 4 Clarke Street - ~205m² adjacent to 23 Mitchell Street <p>2. That a further report be presented to Council to consider any submissions lodged during the notification period and decide on approval for the proposal.</p> <p>3. Approve commencement of negotiations with 8 Mitchell Street with the intention of Council acquiring ~50m² of land for the purposes of the Roads Act 1993.</p>	MO	Surveyor engaged, and plan preparation underway.

Date of Meeting	Res. No	Resolution	Owner	Comments
7-Jun-22	2206/E004	Blayney Shire Roads Strategy RESOLVED That Council endorse the Blayney Shire Roads Strategy 2022 and place it on Public Exhibition for a period of not less than 28 days.	MI	No submissions. Further presentation to July Councillor Workshop, undertaken. Further report to August Council meeting.
27-Jun-22	2206/004	Orange Region Destination Management Plan RESOLVED 1. That Council endorse the draft Orange Region Destination Management Plan and; 2. That the draft Orange Region Destination Management Plan 2022 – 2026 be placed on public exhibition for a period of 28 days from Wednesday 29, June 2022 to Wednesday, 27 July 2022.	MTC	Document currently on public exhibition. Submissions close 5pm 27 July 2022.
27-Jun-22	2206/007	Adoption Of 2022/23 - 2025/26 Delivery Program and 2022/23 Operational Plan RESOLVED 7. That Council exhibit the following fees for a period of not less than 28 days in accord with section 610F of the Local Government Act.: * table not included. Fees for Blayney Tennis Courts, Millthorpe Tennis Courts, Napier Oval and Blayney Showground	DCS	Fees currently on public exhibition. Submissions close 5pm 28 July 2022.
27-Jun-22	2206/010	Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy RESOLVED That the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy be placed on public exhibition for a period of at least 28 days.	DCS	Document currently on public exhibition. Submissions close 5pm 28 July 2022.
27-Jun-22	2206/012	Code of Meeting Practice RESOLVED That the Code of Meeting Practice be placed on public exhibition for a period of at least 42 days.	DCS	Document currently on public exhibition. Submissions close 5pm 8 August 2022.

Date of Meeting	Res. No	Resolution	Owner	Comments
27-Jun-22	2206/014	Child Protection Policy RESOLVED That the Child Protection Policy be placed on public exhibition for a period of 28 days.	DCS	Document currently on public exhibition. Submissions close 5pm 28 July 2022.
27-Jun-22	2206/020	Funding Deed - Recreational Fishing and Camping Facilities Program RESOLVED That Council:- 1. accepts the Department of Primary Industries (GoFishing project) funding offer of \$253,000, for upgrades to facilities at Carcoar Dam, and, 2. endorse the Interim General Manager's execution of the Department of Primary Industries (GoFishing project) Funding Deed.	MUSP	Funding deed submitted.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) RISK, WORK HEALTH AND SAFETY QUARTERLY REPORT

Department: Executive Services

Author: WHS and Risk Coordinator

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.1

Recommendation:

That Council receive and note the Risk, Work Health and Safety Report for the quarter 1 April 2022 to 30 June 2022.

Reason for Report:

To update Council on Risk, Work Health and Safety activities and performance for the period of 1 April 2022 to 30 June 2022.

Report:

StateWide Mutual

The Continuous Improvement [CIP] self-assessment program has begun for 2022. Workbooks are, Roads, Signs as Remote Supervision and Operational Risk-Fire management for Waste Facilities.

WHS & Risk Coordinator will meet with relevant staff to complete workbooks. Assessments to be submitted no later than 31 October 2022.

The 2022-2023 Insurance Renewal submission is completed. Contributions have increased for the renewal period, in the ranges of 4% to 25%. Insurance certificates for 2023 have been received by Council.

Statewide are holding a claim management workshop for Councils in July. WHS & Risk Coordinator to attend.

Council held a Statewide Board Initiative Assessment Workshop in May, on Environmental Risks at Councils Waste Facility. A tour of the waste facility was conducted followed by an interactive workshop where a Landfill Activities and Impact Assessment Chart was drafted. The assessment results to be noted to the view of implementing an improvement program.

StateCover

The WHS & Risk Coordinator attended StateCovers Regional Workshop held in May, which focused on physical and mental fitness of employees and strategies to support staff, mitigate risks and cost. Strategies to be included in the WHS Wellbeing Programme for 2023.

The 2022 WHS Self -Audit will begin 18 July and must be submitted by 12 August 2022.

As part of the annual Member Financial Benefits, StateCover pays a WHS incentive to qualifying councils.

To receive 100% of the 2022 WHS incentive payment, Council will need to:

- Complete the audit – worth 75% of the incentive
- Submit an approved WHS action plan – for the remaining 25%

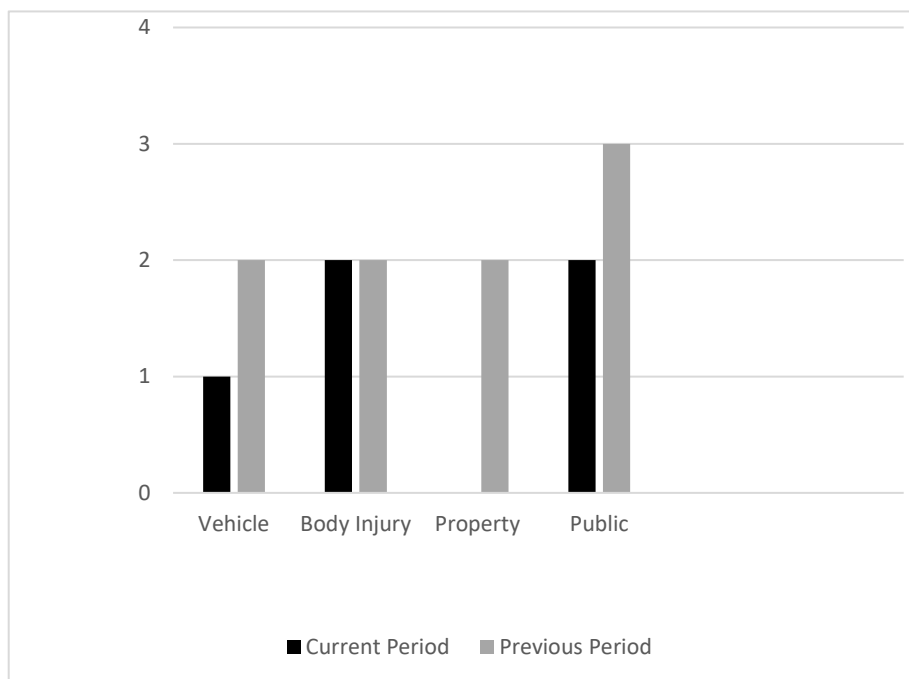
From 2023 onward, to be eligible for 100% of the WHS incentive, Council will need to:

- Complete the self-audit – 50%
- Submit a reviewed and approved action plan for the upcoming year – 20%
- Submit evidence of completion of three actions from the previous year – 10% per completed action, for a total of 30%

The incentive payment rate is approved annually by the StateCover board.

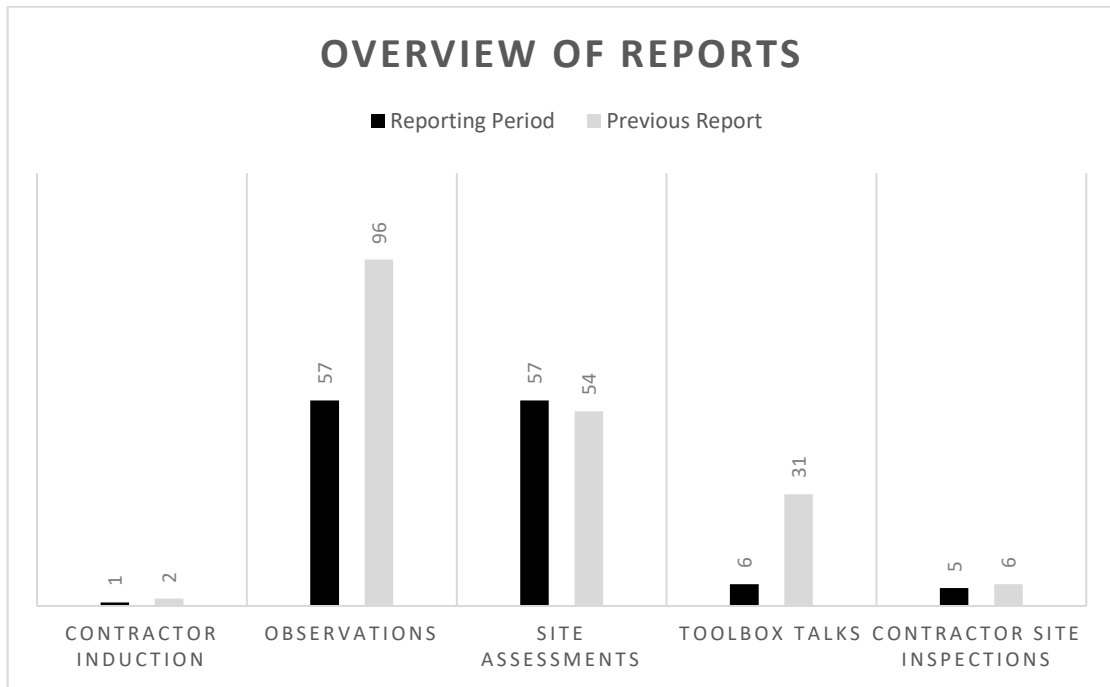
Health & Safety meetings are held quarterly, next meeting to be held 20 September 2022, actions arising from meetings continue to be addressed and completed.

1. Incident notifications submitted 1 April 2022 to 30 June 2022



Council vehicle damaged when third party collided into back left quarter panel of vehicle. Incident in hands of Councils insurers

2. Internal WHS documents submitted 1 April 2022 to 30 June 2022



Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) TOURISM DEVELOPMENT PROGRAM REVISIONS

Department: Executive Services

Author: Manager Tourism and Communications

CSP Link: 3. Diversify and Grow the Blayney Shire Local and Visitor Economy

File No: GS.PG.1

Recommendation:

That Council approve the revisions of the Tourism Development Program Guidelines.

Reason for Report:

This report seeks Council's approval to revise the Tourism Development Program to include marketing projects and development of tourism products going forward. This will allow a greater range of projects to be eligible for funding and assist with growing the visitor economy.

Report:

In December 2019 Council approved the Tourism Development Program, a pool of \$10,000 per financial year to be used for events in the Blayney Shire open to both not-for-profit and commercial businesses. Funding applications are open at the beginning of the financial year and allocated progressively until all funds are spent.

Due to COVID-19, Council approved that for 2020/21 and 2021/22 that the program would be expanded to include general marketing and promotional activities. Funding has also been rolled over to the following financial year in June 2020 and June 2021 due to COVID.

However, as the program is funded through general revenue it generally needs to be expended within the financial year that the funds were allocated given there is a new allocation in the following financial year. Exceptions to this are where programs are grant funded or funded from a tied income stream like the SRV, which is why programs like the VEP and Financial Assistance program do rollover any unexpended funds. Approved applications can be rolled over if the event has not yet been held (e.g., application approved in June and event held in September).

It is proposed to make permanent changes to the program, so it covers:

- **Events** – up to \$1,000 per application, \$2,000 for joint/village committees
- **Marketing projects** – up to \$1,000 per application, \$2,000 for joint/village committees

- **Development of tourist products/attractions** e.g., murals, sculptures, family friendly activities - up to \$1,000 per application, \$2,000 for joint/village committees

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act, s356 Council may resolve to grant financial assistance to persons for the purpose of exercising its functions. As the program was included in the draft 2021/22 Operational Plan, does not exceed more than 5 percent of Council's income and is open to all persons within Council's area; 28 days public notice of Council's resolution is not required.

As each application is submitted an assessment will be undertaken in accordance with the guidelines; a report will be presented with a recommendation for Council approval.

Budget Implications:

Council had allocated a total budget of \$10,000 for 2022/23. The revision of the program eligible projects will increase the scope of projects and ensure the funding is expended and provide relevant support to local businesses and community groups.

Enclosures (following report)

Nil

Attachments (separate document)

1 Tourism Development Program Guidelines

4 Pages

05) REPORT OF COUNCIL INVESTMENTS AS AT 30 JUNE 2022**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.AU.1

Recommendation:

1. That the report indicating Council's investment position as at 30 June 2022 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

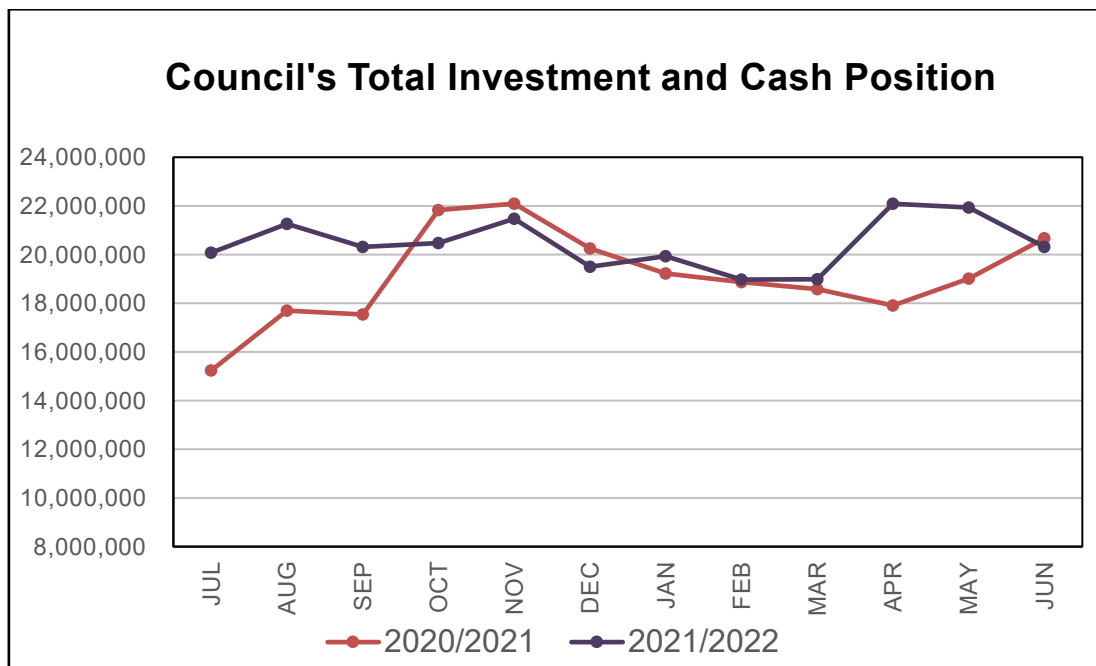
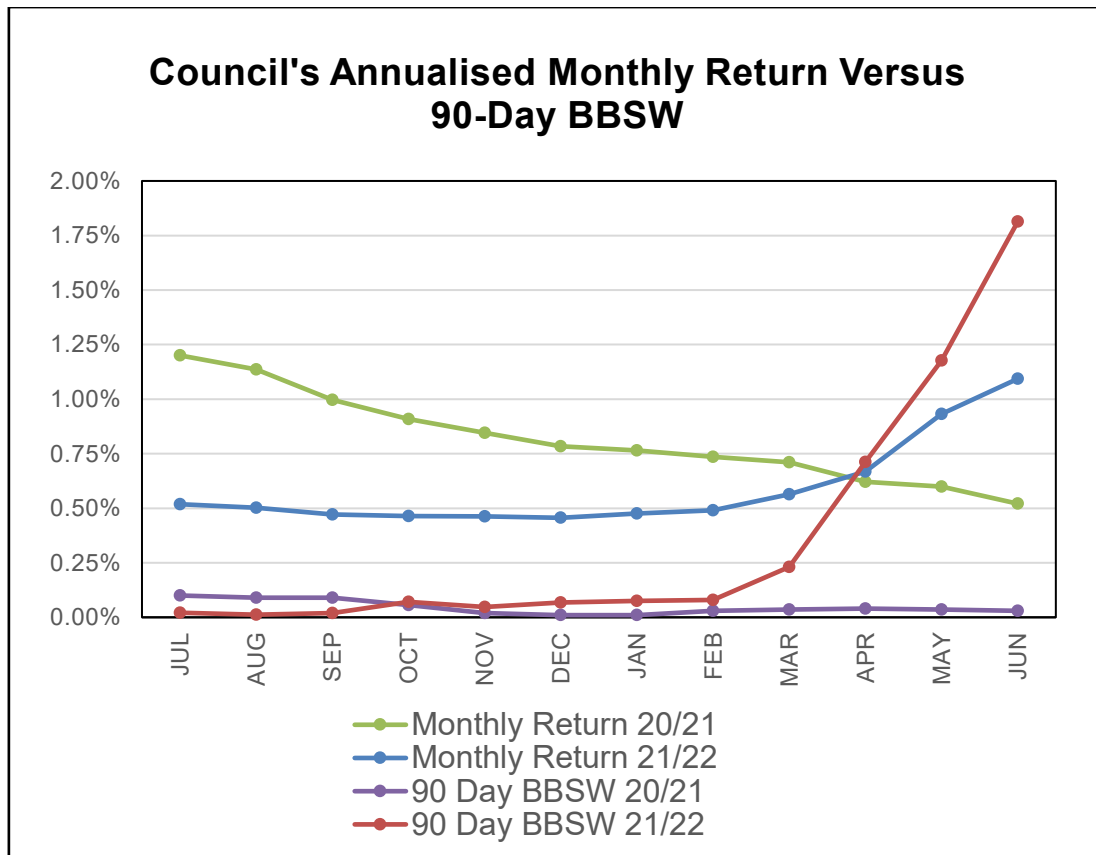
For Council to endorse the Report of Council Investments as at 30 June 2022.

Report:

This report provides details of Council's Investment Portfolio as at 30 June 2022.

Council's total investment and cash position as at 30 June 2022 is \$20,316,259. Investments earned interest of \$16,179.47 for the month of June 2022.

Council's monthly net return on Term Deposits annualised for June was 1.09% which did not outperform the 90 day Bank Bill Swap Rate of 1.81%. During the month of June, the Bank Bill Swap Rate has increased by 0.64%. As a result the most recent term deposit renewal for 365 days attracted an interest rate of 3.99% up from 2.78%. As existing term deposits which were locked in at significantly lower rates reach maturity the annualised monthly rate of interest will increase in line with the Bank Bill Swap Rate.



REGISTER OF INVESTMENTS AND CASH AS AT 30 JUNE 2022					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
CBA	Direct	A1+/AA-	05/07/2022	500,000	0.410%
CBA	Direct	A1+/AA-	19/07/2022	500,000	0.410%
ME Bank	IAM	A2/BBB+	02/08/2022	500,000	0.450%
CBA	Direct	A1+/AA-	16/08/2022	500,000	0.450%
NAB	Direct	A1+/AA-	30/08/2022	500,000	0.340%
Reliance Bank	Direct	Unrated	01/09/2022	500,000	0.700%
CBA	Direct	A1+/AA-	13/09/2022	500,000	0.390%
CBA	Direct	A1+/AA-	27/09/2022	500,000	0.410%
Macquarie Bank	Curve	A1/A+	11/10/2022	500,000	0.500%
CBA	Direct	A1+/AA-	18/10/2022	500,000	0.460%
CBA	Direct	A1+/AA-	01/11/2022	500,000	0.700%
NAB	Direct	A1+/AA-	15/11/2022	500,000	0.530%
Reliance Bank	Direct	Unrated	22/11/2022	500,000	0.400%
Westpac	Direct	A1+/AA-	22/11/2022	500,000	2.150%
Macquarie Bank	IAM	A1/A+	29/11/2022	500,000	0.500%
Westpac	Direct	A1+/AA-	29/11/2022	500,000	0.550%
Bank of Queensland	Curve	A2/BBB+	06/12/2022	500,000	0.650%
NAB	Direct	A1+/AA-	06/12/2022	500,000	0.650%
MyState Bank Ltd	Curve	A2/BBB	13/12/2022	500,000	1.000%
NAB	Direct	A1+/AA-	10/01/2023	500,000	0.750%
CBA	Direct	A1+/AA-	24/01/2023	500,000	0.760%
NAB	Direct	A1+/AA-	07/02/2023	500,000	0.770%
Westpac	Direct	A1+/AA-	21/02/2023	500,000	2.310%
NAB	Direct	A1+/AA-	22/02/2023	500,000	0.850%
ME Bank	IAM	A2/BBB+	14/03/2023	500,000	1.120%
CBA	Direct	A1+/AA-	28/03/2023	500,000	1.300%
Macquarie Bank	IAM	A1/A+	28/03/2023	500,000	1.600%
CBA	Direct	A1+/AA-	11/04/2023	500,000	1.850%
NAB	Direct	A1+/AA-	18/04/2023	500,000	2.100%
NAB	Direct	A1+/AA-	09/05/2023	500,000	2.750%
NAB	Direct	A1+/AA-	23/05/2023	500,000	2.800%
Westpac	Direct	A1+/AA-	23/05/2023	500,000	2.780%
Westpac	Direct	A1+/AA-	06/06/2023	500,000	3.220%
NAB	Direct	A1+/AA-	20/06/2023	500,000	0.600%
Westpac	Direct	A1+/AA-	20/06/2023	500,000	3.990%
Westpac	Direct	A1+/AA-	15/08/2023	500,000	0.530%
Westpac	Direct	A1+/AA-	10/10/2023	500,000	0.720%
Total Investments				18,500,000	1.147%
Commonwealth Bank - At Call Account ⁽¹⁾				1,191,608	0.900%
Commonwealth Bank Balance - General ⁽¹⁾				511,880	0.700%
Reliance Bank ⁽¹⁾				112,771	0.000%
TOTAL INVESTMENTS & CASH				20,316,259	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾			1.813%
		RBA Cash Rate ⁽¹⁾			0.850%

1. % Interest rates as at end of reporting period

Summary of Investment Movements - June 2022		
Financial Institution	Invst/(Recall) Amount \$	Commentary
Reliance Bank	500,000	New term deposit 01/06/2022
Westpac	(501,695)	Term deposit matured 07/06/2022
Westpac	500,000	Term deposit reinvested 07/06/2022
Westpac	(501,750)	Term deposit matured 21/06/2022
Westpac	500,000	Term deposit reinvested 21/06/2022

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	
AAA – AA Category	100%	76%	14,000,000
A- Category	40%	8%	1,500,000
BBB+ Category	25%	8%	1,500,000
BBB Category	5%	3%	500,000
BBB- Category and below: Local ⁽²⁾ ADI's	10%	5%	1,000,000
BBB+ / BBB / BBB- & below categories combined	0%	16%	
2. ADI's located within the Local Government Area			18,500,000

Individual Institution Limit	Rating	Policy Maximum	Current Holding
Bank of Queensland	A2/BBB+	1,000,000	500,000
CBA	A1+/AA-	5,000,000	5,000,000
Macquarie Bank	A1/A+	3,000,000	1,500,000
ME Bank	A2/BBB+	1,000,000	1,000,000
MyState Bank Ltd	A2/BBB	500,000	500,000
NAB	A1+/AA-	5,000,000	5,000,000
Reliance Bank	Unrated	1,000,000	1,000,000
Westpac	A1+/AA-	5,000,000	4,000,000

RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS		
	Actual 30/06/2021 \$ 000's	Forecast* 30/06/2022 \$ 000's
External Cash Restrictions	12,640	9,633
Internal Cash Restrictions	7,476	5,026
TOTAL RESTRICTED ASSETS	20,116	14,659

*The Forecast 30/06/2022 Restricted Cash and Investments figures are subject to change pending finalisation of the 2021/22 Financial Statement audit.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) INFORMATION TECHNOLOGY QUARTERLY REPORT**Department:** Corporate Services**Author:** Manager Information Technology**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.1

Recommendation:

That Council receive and note the Information Technology report for the April to June 2022 quarter.

Reason for Report:

To update Council on Information Technology activities and performance for the April to June 2022 quarter

Report:

The roll-out of Council's capital expenditure program for the 2021/22 has concluded and focus has turned to projects for the 2022/23 year. The following is an overview of activities:

- New cloud phone system implementation is now completed
- New firewalls have been installed

Council is continuing migrating email systems to the Cloud and is implementing a cloud-to-cloud backup solution. Over the next 3 months more of our on-premises data will also be moved to SharePoint and OneDrive.

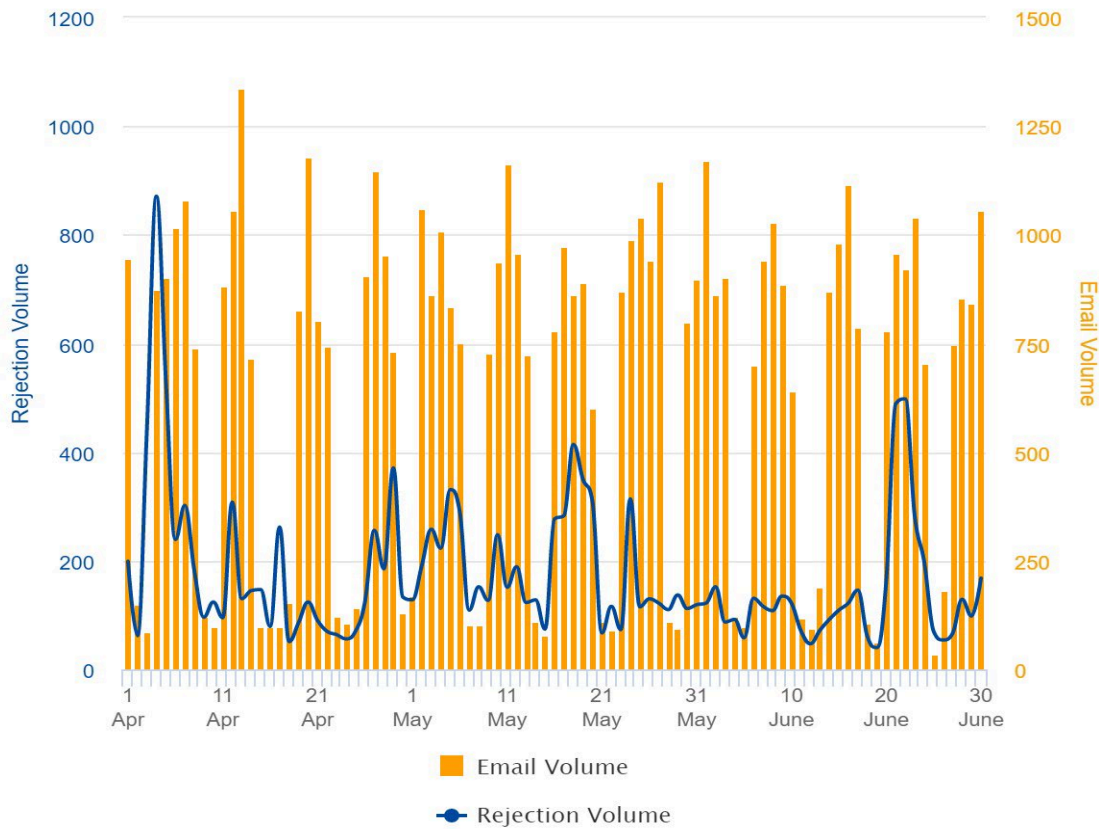
The Anti-Virus Software on Council's internal network reported zero threats for the quarter.

Email Filtering Statistics

Council has not had any malicious emails enter the network during the quarter with all being stopped by the email filtering service. The following table provides an overview of email volume to emails rejected for the quarter.

Email Volume Vs Rejected Mail

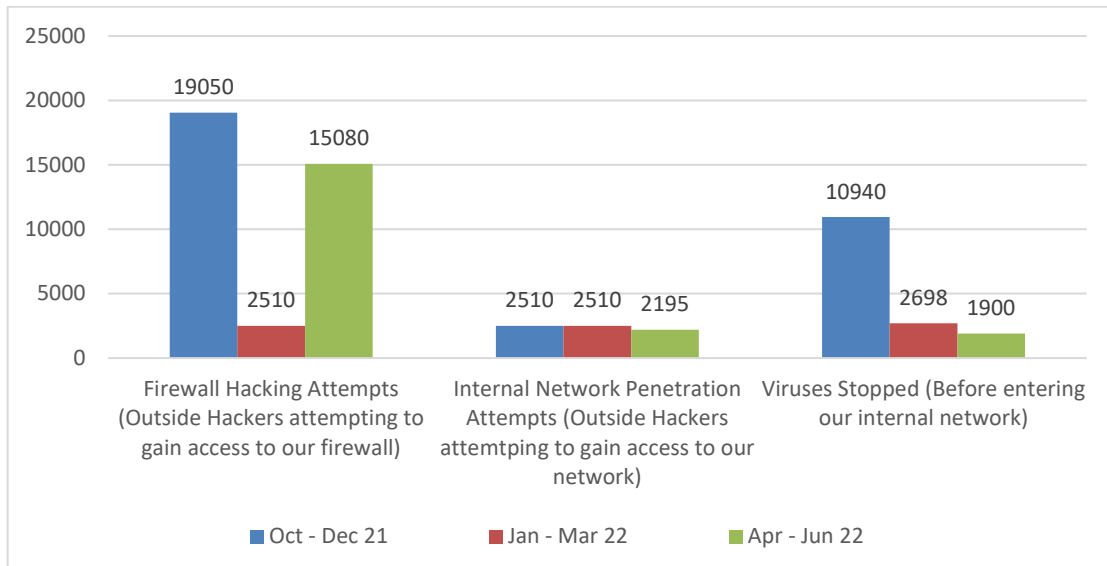
From 1 Apr 2022 To 30 Jun 2022
 Total Email Count : 58851 Total Rejection Count : 15766



Firewall Statistics

The number of threats to Council’s Firewall has fallen over the last quarter when compared to the previous 2 quarters. The below graph provides a comparison of activity for the quarter to previous quarters of the calendar year and reflects hackers looking for open ports on the Internet to try to penetrate. This graph does not indicate hackers deliberately targeting Council’s network. As Council has no open ports, there were no successful attempts made.

Firewall Threats



Risk/Policy/Legislation Considerations:

Cyber threats are noted within Council’s Corporate Risk Register with mitigating controls in place.

Budget Implications:

Council has provision within its Operational Plan for costs associated with Information Technology support and licencing arrangements.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) QUARTERLY REPORT ON SOLAR SYSTEM ANALYTICS

Department: Corporate Services

Author: Manager Information Technology

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.1

Recommendation:

That Council receive and note the Solar System Analytics report for the April to June 2022 quarter.

Reason for Report:

To update Council on Solar System performance for the April to June 2022 quarter and savings for the 2021/22 Financial Year.

Council’s solar power generation sites include the Sewage Treatment Plant, Works Depot, Council Administration Office and CentrePoint.

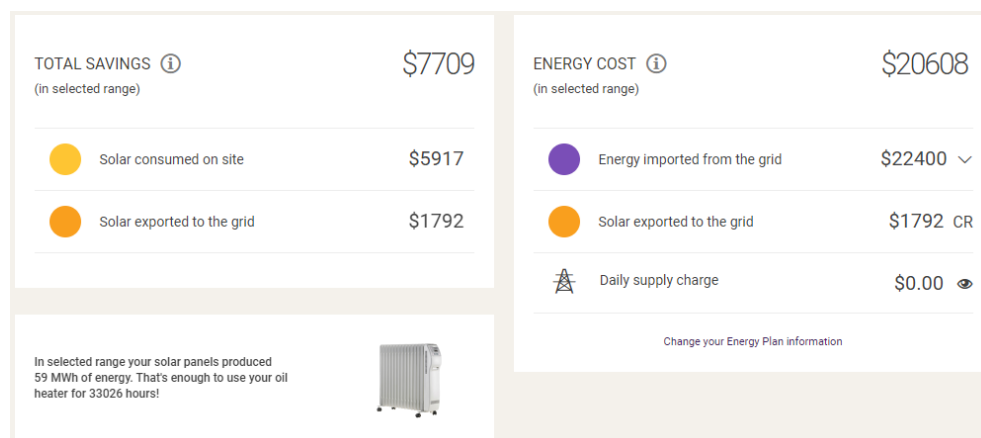
Many factors can affect solar performance such as cloud or periods of bad weather however the system has continued to perform well throughout the quarter.

Please see below a summary by site for the April to June quarter and total savings for the 2021/22 Financial Year.

Sewage Treatment Plant

Month	Production	Consumption	Savings
Apr-22	3.8 MWh	16.1 MWh	\$478.99
May-22	1.8 MWh	16.7 MWh	\$240.89
Jun-22	3.9 MWh	16.1 MWh	\$526.33

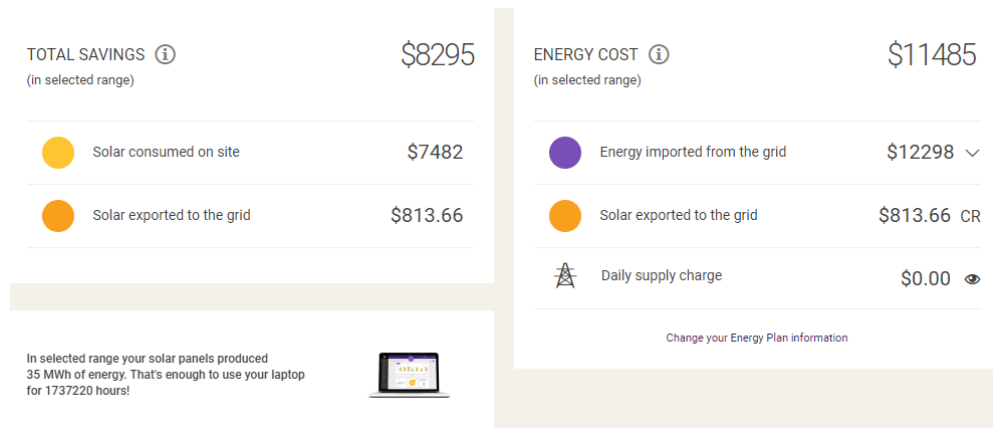
Total Savings for the 2021/22 Financial Year



Works Depot

Month	Production	Consumption	Savings
Apr-22	2.5 MWh	3.8 MWh	\$534.34
May-22	1.9 MWh	5.9 MWh	\$512.31
Jun-22	1.5 MWh	8.9 MWh	\$495.95

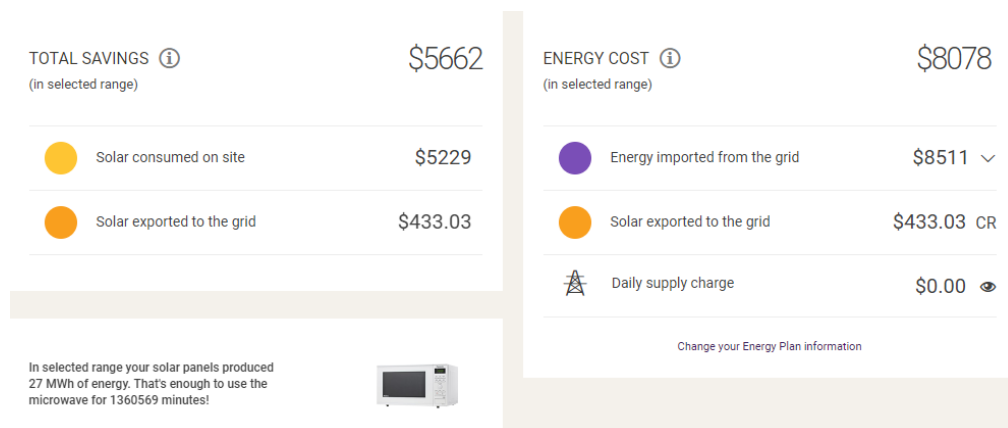
Total Savings for the 2021/22 Financial Year



Council Administration Office

Month	Production	Consumption	Savings
Apr-22	1.8WHh	3.5 MWh	\$365.11
May-22	1.3 MWh	4.8 MWh	\$296.36
Jun-22	1.0 MWh	6.7 MWh	\$236.62

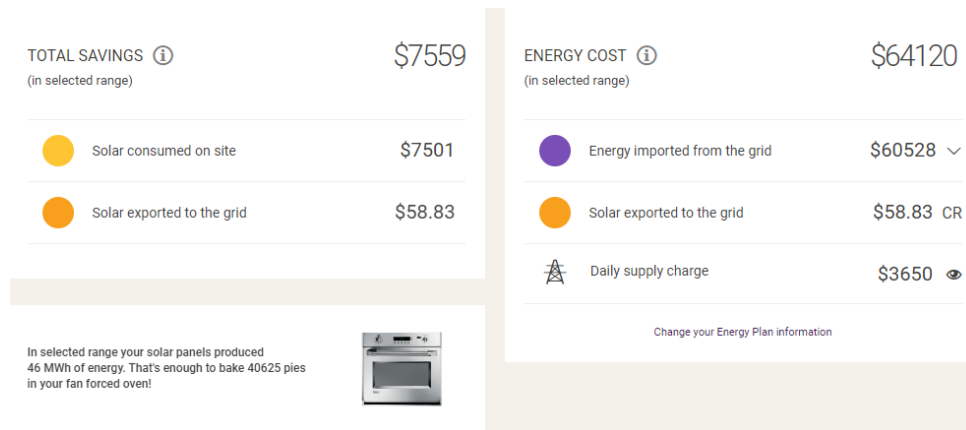
Total Savings for the 2021/22 Financial Year



CentrePoint

Month	Production	Consumption	Savings
Apr-22	7.0 MWh	45.4 MWh	\$1,141.00
May-22	6.3 MWh	51.2 MWh	\$1,052.00
Jun-22	4.9 MWh	53.6 MWh	\$836.79

Total Savings for the 2021/22 Financial Year



Risk/Policy/Legislation Considerations:

Periods of bad weather can hamper solar power production which will draw more power from the grid.

Budget Implications:

The installation of solar panels at Council's large generation sites creates operational savings by reducing Council's overall electricity costs. Anticipated savings have been forecast throughout Council's operational plan.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) COMPLIANCE AND REPORTING ACTIVITIES**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** IM.CO.3**Recommendation:**

That the report on Compliance and Reporting Activities for the six month period to June 2022 be received.

Reason for Report:

For Council to be updated on compliance and reporting activities for the six month period to June 2022.

Report:

The Office of Local Government (OLG) issues all councils with a calendar of compliance and reporting activities annually. These activities are statutory obligations required under various pieces of legislation.

This report outlines compliance and reporting activities undertaken for the six month period to June 2022:

Activity	Legislation	Due Date	Completion Date
Issue 3rd Rates Instalment notices	L.G. Act s.562	31/01/2022	10/01/2022
Ledgers prepared for 6 monthly inspection by Auditors	L.G. Reg. cl.228	31/01/2022	31/01/2022
Public Interest Disclosure (PID) (six monthly) report to NSW Ombudsman	PID Act s.6CA	31/01/2022	20/01/2022
Submission of Quarterly Budget Review Statement to Council (2 nd Quarter)	L.G. Regulation cl.203(1)	28/02/2022	21/2/2022
Delivery Program progress report to Council	L.G. Act s.404(5)	Six monthly	21/02/2022
Issue 4 th Rates Instalment notices	L.G. Act s.562	30/04/2022	12/04/2022
Submission of Quarterly Budget Review Statement to Council (3 rd Quarter)	L.G. Regulation cl.203(1)	31/05/2022	16/05/2022
Adoption of 2022/23-2025/26 Delivery Program and 2022/23 Operational Plan	L.G. Act s.404 and s.405	30/06/2022	27/06/2022

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 18 MAY 2022

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: CM.ME.17

Recommendation:

That Council;

1. Receive the Minutes of the Audit Risk and Improvement Committee meeting held 18 May 2022.
2. Endorse the appointment of Donna Rygate as Chairperson of the Audit, Risk and Improvement Committee.
3. Endorse the Audit, Risk and Improvement Committee Charter noting a large scale review to be undertaken on release of the Internal Audit and Risk Framework by the Office of Local Government.
4. Endorse the Internal Audit Charter noting a large scale review to be undertaken on release of the Internal Audit and Risk Framework by the Office of Local Government.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Audit Risk and Improvement committee meeting held 18 May 2022.

Report:

The minutes of the Audit, Risk and Improvement Committee held 18 May 2022 are tabled below.

MINUTES OF THE BLAYNEY SHIRE COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 18 MAY 2022, COMMENCING AT 9.00AM

Present: Donna Rygate (Independent - Chair), Ron Gillard (Independent), Cr. David Somervaille (Councillor), Cr. Bruce Reynolds (Councillor - Alternate), Ross Earl (Interim General Manager), Anton Franze (Director Corporate Services – Secretariat), Tiffany Irlam (Chief Financial Officer), Vicki Walker (WHS & Risk Coordinator), Karen Taylor (NSW Audit Office).

APOLOGIES

John O'Malley (Intentus - Audit Service Provider for NSW Audit Office).

DISCLOSURES OF INTEREST

Nil.

**APPOINTMENT OF AUDIT, RISK AND IMPROVEMENT
COMMITTEE MEMBER CHAIR**

1 nomination received – Donna Rygate

Nomination accepted.

Donna Rygate appointed Chairperson.

Recommendation:

That Donna Rygate be appointed Chairperson the Audit, Risk and Improvement Committee.

CONFIRMATION OF MINUTES

**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT
COMMITTEE MEETING HELD 16 NOVEMBER 2021**

Recommendation:

That the Minutes of the Audit Risk and Improvement Committee meeting held 16 November 2021 be received.

David Somervaille / Ron Gillard

MATTERS ARISING FROM THE MINUTES

Nil.

REPORTS

**REVIEW OF AUDIT, RISK AND IMPROVEMENT COMMITTEE
CHARTER**

Recommendation:

1. That the report on the Review of the Audit, Risk and Improvement Committee Charter be received.
2. That the Review of Audit, Risk and Improvement Committee Charter, as amended, be endorsed and referred to Council for adoption noting a large scale review to be undertaken on release of the Internal Audit and Risk Framework by the OLG.

David Somervaille / Ron Gillard

REVIEW OF INTERNAL AUDIT CHARTER

Recommendation:

1. That the report on the Review of the Internal Audit Charter be received.
2. That the Internal Audit Charter be endorsed and referred to Council for adoption noting a large scale review to be

undertaken on release of the Internal Audit and Risk Framework by the OLG.

Ron Gillard / David Somerville

Karen Taylor (NSW Audit Office) joined meeting 9.20am

WHS AND RISK REPORT

Recommendation:

1. That the WHS and Risk Coordinator report be received.
2. That the Strategic Risk Register, as amended, be noted.
3. That Council consider the feedback from the committee on improvements to the document.

David Somerville / Ron Gillard

LEGISLATIVE COMPLIANCE REVIEW OF COUNCIL QUARRIES FINAL REPORT

Recommendation:

1. That the Legislative Compliance Review of Quarry Operations Final Report and associated presentation be noted.
2. That recommendations in the final report be updated to the Schedule of Recommendations and furnished to each Audit, Risk and Improvement Committee until resolved.

Ron Gillard / David Somerville

CFO REPORT 13 NOVEMBER 2021 - 13 MAY 2022

Recommendation:

That the Chief Financial Officer report on Finance activities including draft Long Term Financial Plan be received.

David Somerville / Ron Gillard

MANAGEMENT LETTER OF FINAL PHASE OF 2020/21 AUDIT

Recommendation:

That the Management Letter on the Final Phase of the Audit for the year ended 30 June 2021 from the NSW Audit Office be received.

Ron Gillard / David Somerville

AUDIT ENGAGEMENT PLAN 2021/22 AUDIT

Recommendation:

That the report on the Audit Engagement Plan for the year ended 30 June 2022 from the NSW Audit Office be received.

David Somervaille / Ron Gillard

Karen Taylor (NSW Audit Office) left meeting 10.48am.

Cr. David Somervaille left meeting 10.50am.

STRATEGIC INTERNAL AUDIT PLAN

Recommendation:

That the Strategic Internal Audit Plan 2022/23 – 2024/25 be endorsed.

Ron Gillard / Bruce Reynolds

Cr. David Somervaille rejoined meeting 10.54am.

SCHEDULE OF OUTSTANDING AUDIT RECOMMENDATIONS

Recommendation:

That the Schedule of Outstanding Audit Recommendations report be received.

David Somervaille / Ron Gillard

PRESCRIBED FUNCTIONS ACTIVITY REPORT

Recommendation:

That the report on Prescribed Functions activities be received.

Ron Gillard / David Somervaille

UPDATE ON MAJOR DEVELOPMENTS

Recommendation:

That the Update on Major Developments report be received.

David Somervaille / Ron Gillard

Meeting closed: 11am

Risk/Policy/Legislation Considerations:

The Audit, Risk and Improvement Committee (the Committee) has been established to promote good corporate governance in Council. Good corporate governance of the Council ensures that the people of Blayney Shire receive the services that they need in an effective and efficient manner, delivered with honesty and integrity.

The objective of the Committee is to provide independent assurance and assistance to Council with respect to the following key areas as per Section 428A of the Local Government Act 1993. Such areas include compliance; risk management; fraud control; internal control; financial management; governance; service reviews; other matters prescribed by the regulations, and execution of Council functions.

The Committee is an independent advisory Committee that assists the Council to fulfil its oversight responsibilities.

Budget Implications:

Costs associated with holding of Committee meetings, sitting fees for independent members and associated service reviews / audits are provided for in Council's Operational Plan for this purpose.

Enclosures (following report)

- | | | |
|---|---|---------|
| 1 | Audit, Risk and Improvement Committee Charter | 9 Pages |
| 2 | Internal Audit Charter | 8 Pages |

Attachments (separate document)

Nil



BLAYNEY SHIRE COUNCIL AUDIT, RISK AND IMPROVEMENT COMMITTEE CHARTER

Objective

The objective of the Audit, Risk and Improvement Committee (Committee) is to function as an independent and objective assurance activity that provides independent oversight and assistance to improvement of the Blayney Shire Council on risk management, control, governance, and external accountability responsibilities.

Selection and Appointment

All appointments to the Committee shall be made by Council.

Selection of independent external members should be taken in a transparent and unbiased basis. This will encompass call for expressions of interest from interested persons.

The members of the Committee, taken collectively, will have a broad range of skills and experience relevant to the operations of Blayney Shire Council. At least one member of the Committee shall have accounting or related financial management experience, with understanding of accounting and auditing standards in a public sector environment.

Authority

The Council authorises the Committee, within the scope of its role and responsibilities, to:

- Obtain any information it needs from any employee or external party (subject to their legal obligations to protect information).
- Discuss any matters with the external auditor or other external parties (subject to confidentiality considerations).
- Request the attendance of any employee or councillor at Committee meetings.
- Obtain external legal or other professional advice considered necessary to meet its responsibilities.

Composition and TenureMembers (voting)

- One Councillor (excluding the Mayor)
- Two independent external members, being community representatives, with demonstrated knowledge / experience in the field of Internal Audit.

Attendees (non-voting)

- General Manager
- Director Corporate Services as the appointed Secretariat of the Audit, Risk and Improvement Committee
- Risk Officer
- Chief Financial Officer
- Internal Auditor

Invitees (non-voting) for specific agenda items

- Representatives of the External Auditor.
- Other officers may attend by invitation as requested by the Committee.

The independent external members will be appointed for the term of Council, after which they will be eligible for extension or re-appointment following a formal review of their performance. The term of office of independent external members shall extend until 90 days following a Local Government Election. An independent external member is not eligible for re-appointment after serving for 2 Council terms (a maximum of 8 years).

The Chair shall be an independent member of the Committee.

Role and Responsibilities

The Committee has no executive powers, except those expressly provided by the Council. In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of Council rests with the Council and the General Manager as defined by the Local Government Act 1993, as amended.

The responsibilities of the Committee may be revised or expanded by the Council from time to time. The Committee's responsibilities are:

Risk Management

- Review whether management has in place a current and comprehensive risk management framework, and associated procedures for effective identification and management of business and financial risks, including fraud.
- Review whether a sound and effective approach has been followed in developing strategic risk management plans for major projects or undertakings;
- Review the impact of the risk management framework on its control environment and insurance arrangements; and
- Review whether a sound and effective approach has been followed in establishing business continuity planning arrangements, including whether plans have been tested periodically.

Internal Control framework

- Review whether management has adequate internal controls in place, including over external parties such as contractors and advisors;
- Review whether management has in place relevant policies and procedures, and that these are periodically reviewed and updated;
- Progressively review whether appropriate processes are in place to assess whether policies and procedures are complied with;
- Review whether appropriate policies and procedures are in place for the management and exercise of delegations; and
- Review whether management has taken steps to embed a culture which is committed to ethical and lawful behaviour.

External Accountability

- Satisfy itself the annual financial reports comply with applicable Australian Accounting Standards and the Local Government Code of Accounting Practice and Reporting, including all relative legislative requirements and supported by appropriate management sign-off on the financial statements and the adequacy of internal controls.
- Review the external audit opinion, including whether appropriate action has been taken in response to audit recommendations and adjustments.
- To consider contentious financial reporting matters in conjunction with Council's management and external auditors.
- Review the processes in place designed to ensure financial information included in the annual report is consistent with the signed financial statements.

- Satisfy itself there are appropriate mechanisms in place to review and implement, where appropriate, relevant State Government reports and recommendations.
- Satisfy itself there is a performance management framework linked to organisational objectives and outcomes.

Legislative Compliance

- Determine whether management has appropriately considered legal and compliance risks as part of risk assessment and management arrangements.
- Review the effectiveness of the system for monitoring compliance with relevant laws, regulations and associated government policies.

Internal Audit

- Act as a forum for communication between Council, General Manager, senior management, internal audit and external audit.
- Review the internal audit coverage and internal audit plan, including consideration of the risk management plan to inform internal audit priorities, and approve the plan.
- Consider the adequacy of internal audit resources to carry out its responsibilities, including completion of the approved internal audit plan.
- Review all audit reports and consider significant issues identified in audit reports and action taken on issues raised, including identification and dissemination of better practices.
- Monitor the implementation of internal audit recommendations by management.
- Periodically review the Internal Audit Charter to ensure appropriate organisational structures, authority, access and reporting arrangements are in place.
- Periodically review the performance of internal audit.

External Audit

- Act as a forum for communication between the Council, General Manager, senior management, internal audit and external audit.
- Provide input and feedback on the external audit coverage proposed by the External Auditor, and provide feedback on the external audit services provided.
- Review all external plans and reports in respect of planned or completed external audits, and monitor the implementation of audit recommendations by management.

- Consider significant issues raised in relevant external audit reports and better practice guides, and ensure appropriate action is taken.

Compliance

- Oversee Council's compliance arrangements and:
- Determine if management has appropriately considered legal and compliance risks as part of risk assessment and management arrangements.
- Review the effectiveness of the system for monitoring compliance with relevant laws, regulations and associated government policies.

Fraud and corruption prevention

- Oversee Council 's fraud and corruption prevention arrangements and:
- Review and discuss with management their philosophy with respect to business ethics and corporate conduct, its written Code of Conduct and the programme it has in place to monitor compliance with that code.
- Monitor the level of and issues raised in relation to Public Interest Disclosures, customer complaints, and internal and external conduct investigations (for example by the Independent Commission Against Corruption).
- Review Council's assessment of the level of exposure to fraud and corruption.
- Review management's strategies and controls to manage fraud and corruption risks.

Business Improvement

Oversee Council's business improvement activities by:

- Reviewing the overall approach and arrangements in place that support management implementing a successful culture of continuous improvement to drive productivity and efficiency gains;
- Monitoring business improvement initiatives, programmes, projects etc., including:
 - Organisational reviews.
 - Service delivery reviews.
 - Strategic plans.
 - Development of performance criteria / data requirements and the collection of data for performance reporting against such criteria.
- Reviewing the annual performance of Council against its documented key performance criteria and providing advice to the General Manager on the adequacy of Council's performance against the documented criteria;

- Reviewing Council's community survey results and providing advice to the General Manager on the adequacy of Council's performance in terms of community satisfaction; and
- Identifying and recommending to the General Manager Council activities, services, business processes, systems etc. that may benefit from a review, through the Committee's exercise of its functions.

Accountability

The key requirements are:

- The Committee is accountable for ensuring that it meets the requirements as set out in this Charter;
- All members are accountable to ensure that they abide by the Council Code of Conduct at all times;
- All members are accountable to ensure that they act in accordance with the conflicts of interest section of this Charter;
- All members of the Committee are individually accountable for:
 - Understanding the relevant legislative and regulatory requirements appropriate to Council;
 - Contributing the time needed to study and understand the papers provided;
 - Applying good analytical skills, objectivity and good judgment;
 - Expressing opinions frankly, ask questions that go to the fundamental core of issues, and pursue independent lines of enquiry.
 - Acting honestly and in good faith;
 - Actively participating in the work of the Committee;
 - Performing their duties in a manner that engenders public trust in the integrity, objectivity, and impartiality of the Committee;
 - Conducting the business of the Committee with the care, diligence and skill appropriate to the role;
 - Declaring any change in employment status; and
 - Complying with the Committee's Charter.

Transparency

- The Committee will provide advice to Management on the public disclosure of records relating to the internal audit function, consistent with relevant legislation (such as The Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009), including the redaction of any sensitive information;
- Due to the inherent risks associated with the disclosure of potentially sensitive and/or confidential information, the Committee will give due

consideration to each item presented at a Committee meeting on a merit (case by case) basis;

- In some instances, the Committee may recommend the non-release, or delayed release, of a particular report, at least until such time as the findings contained within it are sufficiently managed so as not to jeopardise Council's financial, legal, safety or other risks;
- The Committee may seek input or advice from Council's nominated GIPA and PPIPA specialists in relation to any public disclosures; and
- The Committee will ensure that generally, all agendas and minutes of Committee meetings will be made publicly available subject to privacy and confidentiality considerations.

Additional Responsibilities of the Chair

The Chair shall receive additional remuneration to carry out functions of the role. Additional responsibilities of the Chair, while not exhaustive, include:

- Approval of draft meeting minutes;
- Input into Committee agenda;
- Driving the completion of audit program.
- Suggestions for changes/improvements to Charter.
- Timely completion of annual Committee Report.
- Initiation of a periodic review of the effectiveness of the ARIC against its Charter at least once every two (2) years.

Reporting

At the first Committee meeting after 30 June each year, the Committee will provide a report of:

- A summary of the work of the Committee performed to discharge its responsibilities;
- The approved Internal Audit Plan of work for the previous financial year showing the current status of each audit.
- Details of meetings, including number of meetings held during the relevant period, and the number of meetings each member attended.
- An overall assessment of the risk, control and compliance framework including details of any significant emerging risks or legislative changes impacting Council.
- The Committee may, at any time, report to Council any other matter it deems of sufficient importance to do so.

Meetings

The Committee should meet with sufficient frequency to meet its responsibilities (or as required by Council), for the following reasons:

- Create and adopt an internal and external audit schedule for the following 12 months.
- Review the progress of the annual Internal Audit Plan
- Review completed internal and external audit reports.
- Consider management responses to audit issues reported including monitoring and reviewing the implementation of agreed remedial actions.

The need for any additional meetings will be determined by the Chair of the Committee, though other Committee members may make requests to the Chair for additional meetings.

A forward meeting plan, including meeting dates and agenda items, will be agreed by the Committee each year. The forward meeting plan will cover all Committee responsibilities as detailed in this Committee Charter.

Attendance at Meetings and Quorums

A quorum will consist of a majority of Committee members, including at least one independent member. Meetings can be held in person, by telephone, video or web conference.

A person/ team conducting the internal audit will be invited to attend each meeting unless requested not to do so by the Chair of the Committee. The Committee may also request the Director of Corporate Services or the Secretariat of the Committee as appointed or any other employees to participate for certain agenda items, as well as the external auditor.

Decision Making and Voting

The Committee is expected to make decisions by consensus, however if voting becomes necessary then the vote will be by a majority of votes by members present and the details of the vote recorded in the minutes.

Secretariat

The Secretariat is the link between the Committee and the staff of the Council. The Secretariat will ensure the agenda for each meeting and supporting papers are circulated, at least one week before the meeting, and ensure minutes of the meetings are prepared and maintained. Minutes shall be approved by the Chair and circulated to each member within three weeks of the meeting being held.

Conflicts of Interest

Committee members must declare any conflicts of interest at the start of each meeting or before discussion of a relevant agenda item or topic. Details of any conflicts of interest should be appropriately minuted.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Committee deliberations on the issue where the conflict of interest may exist. The final arbiter of such a decision is the Chair of the Committee.

Induction

New members will receive relevant information and briefings on their appointment to assist them to meet their committee responsibilities.

Assessment Arrangements

The Chair of the Committee will initiate a review of the performance of the Committee at least once every two years. The review will be conducted on a self-assessment basis (unless otherwise determined by the Chair), with appropriate input from management and any other relevant stakeholders, as determined by the Chair.

Review of Audit, Risk and Improvement Committee Charter

At least once every two years the Audit, Risk and Improvement Committee will review this Audit, Risk and Improvement Committee Charter. The Committee will recommend to Council any changes to this Committee Charter.

Adopted:	Date: 09/05/2011	Minute: 1105/008
Lasted Reviewed:	Date: 14/11/2011	Minute: 1111/026
	Date: 21/03/2016	1603/005
	Date: 20/08/2018	1808/014
	Date: XX/XX/2022	
Next Reviewed:	Date: 17/02/2025	



INTERNAL AUDIT CHARTER

1 Name

This Charter will be known as the Internal Audit Charter.

2 Status

Established by authority of the Blayney Shire Council on 10 December 2012.

3 Introduction

The mission or purpose of internal auditing is best defined by the Institute of Internal Auditors Australia (IIA)¹:

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

4 Purpose of the Internal Audit Charter

The Internal Audit Charter is a formal written document that defines the Internal Auditor's purpose, authority and responsibility within Blayney Shire Council.

The Charter establishes:

- 4.1 The Internal Audit role within Council and recognises the importance of such an independent and objective service to Council.
- 4.2 The authority to access all records, personnel, and other information relevant to the performance of internal audits.
- 4.3 The scope of the Internal Auditing activities.

5 Reporting Line of Internal Audit

- 5.1 The Internal Auditor reports administratively to the Audit, Risk and Improvement Committee.
- 5.2 The Internal Auditor's activities, program and the results of all Internal Audits are overseen and reviewed by the Audit, Risk and Improvement Committee.
- 5.3 The Internal Auditor meets with the Audit, Risk and Improvement Committee Chair, other external independent representatives and External Auditor as needed.

6 Role and Authority of Internal Audit

The Internal Auditor is authorized to direct a comprehensive program of internal audit work in the form of reviews, previews, consultancy advice, evaluations, appraisals, assessments and investigations of functions, processes, controls and governance frameworks in the context of the achievement of business objectives.

For this purpose, Internal Audit is authorized to have full, free and unrestricted access to all functions, property, personnel, records, information, accounts, files, monies and other documentation, as necessary for the conduct of their work.

¹ The Institute of Internal Auditors: <http://www.iaa.org.au>

- 6.1 Specifically, Blayney Shire Council's Internal Auditor is responsible for:
- a) The development/ co-ordination of a dynamic, comprehensive long-term (3 years) Internal Audit Plan, together with supporting programs, for the efficient and effective performance of the Internal Audit function.
 - b) The development of annual Internal Audit Plans derived from the long-term Plan
 - c) Reviewing compliance with relevant legislation, Office of Local Government directives and other regulatory instruments.
 - d) Identifying, and assessing risks to the assets, activities and interests of Blayney Shire Council.
 - e) Investigating actual and potential lapses of control and incidents of risk over the financial and other operations and activities of Council.
 - f) Carrying out any assignment specifically directed by the Audit, Risk and Improvement Committee.
 - g) Making recommendations for the improvement of control, the responses to risk, and the attainment of Council objectives.
- 6.2 Council's Internal Auditor is not responsible for:
- a) Designing, installing and operating systems.
 - b) Drafting of policies and procedures.
 - c) Establishing and maintaining organizational controls – this responsibility rests with management.
 - d) Handling complaints from external sources in relation to Council or the conduct of its officers.
 - e) Involvement in individual Tender Processing evaluations as these activities generally are considered operational responsibilities and may impair audit objectivity.
- 6.3 Authority is vested in the Internal Auditor to enable the internal audit function to be performed efficiently, conveniently and to the satisfaction of the Internal Auditor, with every assistance from officers and employees of Blayney Shire Council and without any impediment.

For the purpose of performing any internal audit function, the Internal Auditor is authorised, without restriction:

- a) To have access to any office, depot, store or other premises or property owned or used by Blayney Shire Council in their operations and activities.
- b) To have access to, and be presented with, any books, accounts, files, computer software, documents or papers pertaining to the operations or activities of Blayney Shire Council and to take copies thereof.
- c) For the purpose of counting or inspection, to be presented with any moneys, certificates, value documents or other assets of Blayney Shire Council for which a memorandum shall be signed by the Internal Auditor acknowledging receipt
- d) To be supplied with all relevant information and explanations as requested and to be given every assistance in the performance of the duties entrusted.

7 Code of Conduct

- 7.1 Internal Auditors are expected to adopt professional ethical standards in order to meet their responsibility to Blayney Shire Council. The Council expects that the Internal Auditor will apply and uphold the principles and rules of conduct as stated in The IIA's Code of Ethics² as outlined in 9.2 and 9.3.

² Adopted by The IIA Board of Directors, June 17, 2000

7.2 Principles of Conduct

The principles that are relevant to the profession and practice of internal auditing are:

- a) Integrity
The integrity of the Internal Auditor establishes trust and provides the basis for reliance on their judgement.
- b) Objectivity
The Internal Auditor exhibits the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined. The Internal Auditor makes a balanced assessment of all the relevant circumstances and is not unduly influenced by their own interests or by others in forming judgements.
- c) Confidentiality
The Internal Auditor respects the value and ownership of information received and does not disclose information without appropriate authority unless there is a legal or professional obligation to do so.
- d) Competency
The Internal Auditor applies the knowledge, skills, and experience needed in the performance of internal auditing services.

7.3 Rules of Conduct

The rules of conduct that describe behaviour norms expected of internal auditors are:

- a) Integrity:
The Internal Auditor shall:
 - i) Perform their work with honesty, diligence, and responsibility.
 - ii) Observe the law and make disclosures expected by the law and the profession.
 - iii) Not knowingly be a party to any illegal activity or engage in acts that are discreditable to the profession of internal auditing or to the organisation.
 - iv) Respect and contribute to the legitimate and ethical objectives of the organisation.
- b) Objectivity
The Internal auditor shall
 - i) Not participate in any activity or relationship that may impair or be presumed to impair their unbiased assessment. This participation includes those activities or relationships that may be in conflict with the interests of the organisation.
 - ii) Not accept anything that may impair or be presumed to impair their professional judgement.
 - iii) Disclose all material facts known to them that, if not disclosed, may distort the reporting of activities under review.
- c) Confidentiality
The Internal auditor shall:
 - i) Be prudent in the use and protection of information acquired in the course of their duties.
 - ii) Not use information for any personal gain or in any manner that would be contrary to the law or detrimental to the legitimate and ethical objectives of the organisation.

- d) Competency
The Internal auditor shall:
- i) Engage only in those services for which they have the necessary knowledge, skills, and experience.
 - ii) Perform internal auditing services in accordance with the Standards for the Professional Practice of Internal Auditing³.
 - iii) Continually improve their proficiency and the effectiveness and quality of their services.

8 Duties and Obligations

- 8.1 It is the duty of the Internal Auditor to carry out the internal audit functions in the most professional manner, maintaining independence from line management and not compromising impartial and unbiased judgment.
- 8.2 At all times, confidentiality shall be preserved and discretion exercised by the Internal Auditor to ensure that information of a private, confidential or sensitive nature, known through the performance of the Internal Audit function, is not divulged, except where necessary in performance of that function.
- 8.3 Due regard shall be had for the care, security and safekeeping of any books, accounts, files, documents, papers, or other items whilst in the possession of the Internal Auditor for the purpose of audit and these shall be returned to their customary holder as soon as possible.
- 8.4 Recognised professional standards, practices and procedures for internal audit shall be applied to all aspects of the internal audit function.
- 8.5 At the beginning and during each internal audit engagement the Internal Auditor will liaise with the General Manager to discuss any issues pertaining to that engagement.
- 8.6 The only exception to 8.5 above is if a General Manager authorizes a surprise internal audit, and at the time of commencement of the internal audit, the internal auditor will report to the officer-in-charge of the Directorate, Department, Section or Office.
- 8.7 The Internal Auditor shall exhibit good conduct and a professional and courteous manner in performing the internal audit functions.

9 Scope of Work

- 9.1 The scope of services provided by Internal Audit shall encompass:
- a) The examination and evaluation of the adequacy and effectiveness of systems of internal control, risk management, governance, and the status of ethical behaviour.
 - b) Ascertaining conformity with the goals and objectives of Council.
 - c) Assessment of the economic and efficient use of resources.
 - d) The examination of compliance with policies, procedures, plans and legislation.
 - e) Assessment of the reliability and integrity of information.
 - f) Assessment of the safeguarding of assets.
 - g) Any special investigations as directed by the Audit, Risk and Improvement Committee.
 - h) All activities of Council, whether financial or non-financial, manual or computerised.

The Institute of Internal Auditors: <http://www.iaa.org.au>

9.2 The scope of work may include:

- a) **Assurance services** – objective examination of evidence for the purpose of providing an independent assessment on risk management, control, or governance processes for the organisation. Examples may include financial, performance, operational, compliance, system security, and due diligence engagements.
- b) **Consulting services** – advisory and related client service activities, the nature and scope of which are agreed with the client and which are intended to add value and improve an organisation's governance, risk management, and control processes without the internal auditor assuming management responsibility. Examples include counsel, advice, facilitation and training.

9.3 Internal Audit Methodology

Internal Audit shall use the most appropriate methodology for each internal audit engagement, depending on the nature of the activity and the pre-determined parameters for the engagement.

Generally, internal audits will include:

- a) Planning
- b) Reviewing and assessing risks in the context of the audit objectives
- c) Examination and evaluation of information
- d) Communicating results
- e) Following up on implementation of audit recommendations

10 Planning Arrangements

The Internal Auditor uses a risk-based rolling program of internal audits to establish an annual Internal Audit Plan to reflect a program of audits over a 12 month period. This approach is designed to be timely, dynamic and flexible in order to meet the changing needs and priorities of Council.

10.1 Long-Term Internal Audit Plan

- a) The Internal Auditor will develop and co-ordinate a long-term Strategic Internal Audit Plan spanning a minimum period of 3 years.
- b) This will be based on the outcome of a Risk Assessment conducted in consultation with the Council General Manager and Executive Management.
- c) The long-term Internal Audit Plan will be submitted to the Audit, Risk and Improvement Committee for acceptance, discussion and possible reassessment of priorities and general approval.

10.2 Annual Internal Audit Plan

- a) At the commencement of each financial year, the Internal Auditor shall submit to the Audit, Risk and Improvement Committee, for approval, a detailed Internal Audit Plan showing the areas and locations of internal audit work proposed for the ensuing year.
- b) The Annual Internal Audit Plan shall be consistent with and flow from the comprehensive long-term Internal Audit Plan and, where appropriate, shall include any planned special assignments and/ or requirements of the Audit, Risk and Improvement Committee and senior executives.
- c) The Internal Auditor has discretionary authority to adjust the Internal Audit Plan as a result of receiving special requests from management to conduct reviews that are not on the plan, with these to be approved by the Chair of the Audit, Risk and Improvement Committee.

11 Reporting Arrangements

11.1 At each Audit, Risk and Improvement Committee meeting the Internal Auditor shall submit a report summarising all audit activities undertaken during the period, indicating:

- a) Status report on progress on the Internal Audit Plan.
- b) Internal audit engagements completed or in progress.
- c) Outcomes of each internal audit engagement undertaken.
- d) Remedial action taken or in progress.

11.2 On completion of each internal audit engagement, the Internal Auditor shall issue a report to stakeholders detailing the objective and scope of the audit, and resulting issues based on the outcome of the audit.

The Internal Auditor shall seek from the responsible manager an agreed and endorsed action plan outlining action to be taken, along with an implementation timetable and person responsible. Responsible officers shall have a maximum of ten working days to provide written management responses and action plans in response to issues and recommendations contained in internal audit reports.

11.3 The Internal Auditor shall make available all internal audit reports to the Audit, Risk and Improvement Committee. However, the work of Internal Audit is solely for the benefit of Blayney Shire Council and is not to be relied on or provided to any other person or organisation, except where this is formally authorised by the General Manager.

11.4 A final Internal Audit Report will be produced including Management Responses, for submission to the General Manager and to the Audit, Risk and Improvement Committee.

11.5 In addition to the normal process of reporting on work undertaken by Internal Audit, the Internal Auditor shall draw to the attention of the Audit, Risk and Improvement Committee all matters that, in the Internal Auditor's opinion, warrant reporting in this manner.

11.6 The Audit, Risk and Improvement Committee will consider any Internal Audit report and any recommendations contained therein. The Audit, Risk and Improvement Committee will make recommendations to the General Manager in relation to the implementation of each recommendation. If the Audit, Risk and Improvement Committee recommends to a General Manager that an Internal Audit recommendation will not be implemented, reasons will be included in the Audit, Risk and Improvement Committee minutes. The Internal Auditor will be given the opportunity to respond to the Audit, Risk and Improvement Committee if such a recommendation is not to be implemented.

11.7 If a General Manager determines not to implement an internal audit recommendation (as recommended by the Audit, Risk and Improvement Committee) then the Audit, Risk and Improvement Committee will report to council on the non-implementation of that recommendation as soon as practicable after the General Manager's determination.

- 11.8 Within six months of any internal audit report, the Internal Auditor will follow-up to determine the current status regarding implementation of internal audit recommendations (except where a decision was made by the Audit, Risk and Improvement Committee not to implement).
- 11.9 A follow-up report will be provided to the Audit, Risk and Improvement Committee at the end of each half-year on the status of all recommendations that should have been implemented.
- 11.10 As soon as practical after the end of each financial year the Internal Auditor shall submit to the Audit, Risk and Improvement Committee an Annual Report, summarising the internal audits undertaken during the year and the results of these internal audits. The report shall include reference to areas where weaknesses were consistently encountered; suggested remedial measures and any general observations or recommendations considered appropriate
- 11.11 After consideration by the Audit, Risk and Improvement Committee, the Internal Auditor's Annual report shall be submitted to Council.

12 Relationship with Council's External Auditors

- 12.1 The Internal Auditor shall liaise closely and co-operate with Council's External Auditors in the preparation of the Internal Audit work schedule and other audit matters so that the resources of the Internal Auditor shall be used to the best effect and not duplicate the work being done by the External Auditors.
- 12.2 The Director Corporate Services will remain Council's primary contact with the External Auditors in relation to the interim, annual and other audits performed by council's External Auditors, in terms of general co-ordination and follow up of formal and informal External Audit recommendations.
- 12.3 Internal Audit Plans, working papers, and reports shall be readily available to the Council's External Auditors.
- 12.4 A meeting should be held at least every twelve months between the Internal Auditor, Director Corporate Services (as the representative of the Council) and Council's External Auditors for the purpose of discussing audit matters.

13 Quality Assurance and Professional Development

- 13.1 The Internal Auditor shall obtain and maintain membership of the appropriate professional organisation for Internal Auditors, namely the Institute of Internal Auditors Australia.
- 13.2 The Internal Auditor shall establish a Quality Assurance Review (QAR) program that includes both ongoing and periodic internal reviews and meeting the mandatory requirement (IIA audit standard 1300) to undergo an external QAR a minimum of once every five years.
- 13.3 The Internal Auditor shall engage in suitable in-house training on relevant computer software to ensure retention and updating of skills needed to effectively use relevant Council computer programs and software.
- 13.4 The Internal Auditor shall become involved in the Local Government Internal Audit Network (LGIAN) and attend the quarterly Local Government Internal Audit Network meetings in an effort to share information, techniques and general knowledge with other internal auditors working for local councils.

Adopted:	Date: 10/12/2012	Minute: 1212/010
Lasted Reviewed:	Date: 10/12/2012	Minute: 1212/010
	21/03/2016	1603/005
	XX/XX/2022	
Next Reviewed:	Date: 17/02/2025	

10) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Public Infrastructure and Services

File No: GO.ME.1

Recommendation:

That the Director Infrastructure Services Monthly Report for July 2022 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade, and construction.

Report:

Topical Matters

Mainstreet Plans

A separate report is provided for Council consideration on the Blayney Mainstreet Masterplan project.

Council is currently developing a quote for installation of the High Pedestrian activity Area (HPAA), following which a communications plan will be developed in conjunction with TfNSW for its implementation.

The Millthorpe Village Centre Masterplan was placed on Public Exhibition following the April Council meeting. A future report will seek Councils consideration to adopt the Masterplan Concepts.

Floodplain Management

Councillors may recall the report presented to the May meeting, to endorse the Addendums to the Flood Study, Floodplain Risk Management Study and Blayney Retarding Basins Study – Concept Design Report. This documents have been on public exhibition, and Storm Consulting are currently working through the submissions presented to Council. Due to the extensive nature of the submissions, unfortunately timing has not enabled us to present the documents to the Floodplain Risk Management Committee (FRMC) for a recommendation to Council at this present time. A report will be presented to FRMC for further discussion once the consultant has completed their considerations.

Major Contracts

KGO Change Rooms

Both Northern and Southern change rooms have had the remaining laser light cladding installed, lights, plumbing, fixtures installed, and tiling completed. Works to start next week will be, the disabled carpark and AC bitumen work – carpark and in front of the change rooms. Louvres at the back of the change

rooms, and the privacy screen at the front will be the only outstanding works to be completed later in the month.

Gallymont Road Bridge

The bridge is now open to traffic. Council is currently dressing the road approaches and installing some additional scour protection. It is anticipated that the project will be fully completed in the coming weeks.

Leabeater Street Bridge

Preliminary design for this project has been approved by Council Engineers and For Construction drawings have been received in recent days for approval. Precast concrete components will commence manufacture once drawing shave been approved, and establishment will occur following Boondaroo Road.

Lucan Road Bridge

Detailed design is currently underway. The current project plan shows precast concrete components commencing manufacture in July with establishment occurring in September.

Boondaroo Road Bridge

Mobilisation is now scheduled for August due to delays with steel. For Construction drawings have been issued.

Major Works

Panuara Road Reconstruction

The contracted works are complete. There is one defect in Stage 1 which the contractor will repair in warmer months. Additionally, pavement failed just outside the contracted area near Stage 3. Council will look to repair this in the coming months with surplus funds.

Hobbys Yards Road Repair

New line marking works have been completed. The renewal of existing line marking has been postponed due to cold weather and will be completed in September.

Road Maintenance Works

Road maintenance works including pothole patching, vegetation management, gravel road maintenance and signage works have been undertaken in the Garland Area, Neville Area, Carcoar Streets, Blayney Streets, Newbridge Road and Hobbys Yards Road.

Gravel Re-sheeting

Some gravel re-sheeting works have been completed at Beneree Road and continue at Wilsons Lane, with Ferndale Lane to follow. These roads have been completed under the Fixing Local Roads Round 3 Program.

Heavy Patching

Drainage & roadside vegetation management has been completed on Long Swamp Road, in preparation for heavy patching works later this financial year.

Culvert Renewal Program

The Doust Street & Glenlea Road culvert replacements have commenced, and are progressing, subject to weather.

Footpaths

The footpath at Coombing Street has commenced. This project is being completed under Resources for Regions, Round 8.

Assets

Asset staff are finalising the revaluation of the sewer network including calculating the financial impacts and methodology documentation for the end of year audit. Work is also well advanced for the preparation of the end of year reporting, including the reconciliation of other asset classes.

Staff have begun preparing the footpath defect and reseal programs and continue to work with the consultant to develop the Active Movement Strategy 2022 review, for presentation at a future Councillor Workshop.

Parks and Recreation

The Parks and Recreation team are continuing routine maintenance such as, tree trimming, brush cutting, and whipper snipping within the open space and sporting oval network. Mowing has decreased as a result of the colder/wet weather.

Smart Hub Lighting & Access Control

Physical installation and point commissioning of all sites has been completed, with the exception of the King George Oval site due to the outstanding changeroom construction works. CWELC lighting, Dakers Oval amenities, and Redmond Oval lighting and access control sites are online with final programming and software deliverables outstanding.

Once completed and commissioned, this will enable Council to provide, monitor and control, access and lighting at these sites remotely. The development of access levels to facilities and their utilities for user groups and external stakeholders has also commenced, with community engagement yet to commence with this to occur after initial handover of the project from the automation contractor.

Front-end development and final programming have commenced, with demonstrations of the preliminary access control interfaces showing a working PoC setup. Finalisation of front-ends/features and handover documentation is yet to be completed.”

Belubula River Walk – Stage 3

The boardwalk works haven't started due to wet weather, and the board walk mini mesh not being delivered. Soon as the mesh is delivered, and the weather improves the installation of the board walk will commence.

Neville Multipurpose Court

All works have been completed, including basketball hoop.

Wastewater

Recycled Water Treatment Plant

Amped Automation & Laser Electricals will have to revisit the site on the 13th of July, due to the chlorine dosage not working correctly. The validation has been postponed till the 1st of August, when Atom Consulting will return.

Fleet, Plant & Depot

Scoping documents are being prepared for the procurement of scheduled fleet replacements. Regular servicing is underway for various items of plant.

The security gate upgrade of Council's depot is underway with the new access installed and the gates expected to be operational in the coming weeks.

Risk/Policy/Legislation Considerations:

Information report only

Budget Implications:

Information report only

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) PROPOSED ROAD CLOSURE - MID WESTERN HIGHWAY

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: RD.AD.1

Recommendation:

1. That Council endorse the closure of the “old” road alignment, alongside the frontage of 3399 Mid-Western Highway, Kings Plains, in accordance with s.38 Roads Act 1993, subject to the applicant funding Council’s road closure application fee, and all associated survey, and legal costs.
2. That a further report be presented to Council to consider any submissions lodged during the notification period and make a decision on approval for the proposal.

Reason for Report:

To seek Council endorsement for the closure of a part of the public road reserve between the freehold land and the constructed road, at 3399 Mid-Western Highway, Kings Plains.

Report:

Following the realignment of the Mid-Western Highway at what is colloquially known as the Belubula Bends project, Council has received multiple complaints from the owner of “Rosemae”, about vermin and trespassers impacting both land management and their enjoyment of the land.

The Mid-Western Highway is a State Classified Road, under the management of Transport for NSW (TfNSW), however TfNSW will not undertake maintenance works of the road reserve beyond what is known as “the hinge point”, or that area that supports the constructed road purpose.

The subject land is that of the original highway alignment, and which is located between the current highway alignment and the property boundary. Parts of the old road, serve as the driveway to the original property entrance, and others have been removed to limit through movement.

Following multiple approaches, the owner of “Rosemae” has obtained TfNSW support to allow for the closure of part of the public road reserve. *“TfNSW will consent to the sale of land providing that sufficient land is available for TfNSW to carry out maintenance safely within the road reserve into the future”.*

Council has previously advised the owner, of the proposed way forward:-

1. Council obtain land valuation, to determine price per m² for potential sale.
2. Customer provide written approval to proceed and acceptance of costs.
3. Seek Council resolution for proposed closure.

4. Council undertake notification process.
5. Subject to outcome, Customer engage Surveyor to prepare plan in consultation with TfNSW.
6. Lodge plan with Land Registry Services for registration.
7. Upon registration, Council Gazette closure.

Council has obtained a Market Valuation from a Certified Practising Valuer **(attached)**.

The owner has written to Council advising that they find it hard to justify the valuation (land purchase cost).

The customer also outlines that the subject land is currently of poor soil quality, being the previous highway alignment, and will require agronomic inputs to improve the soil profile, and pasture levels.

As the land is currently publicly accessible, the customer continues to raise issues with Council about rabbit burrows, and foxes using the subject land as safe harbour, impacting lambs and kid goats. Motorists are also using the land to stop, and depositing human waste, food containers and other waste.

The owner has presented Council with quotes for fencing materials and labour, and surveying works, that they seek Council to consider offsetting from the land purchase price.

The costs outlined are: -

Description	Estimate (\$)
Fencing (Labour)	23,749
Fencing (Materials)	22,967
Surveying	7,768
Total	54,484

It should be noted that the fee estimate for surveying services is now 6 months old, and advice is that the costs will have changed by about 3.5 – 4%.

As the customer has provided sound evidence of the extensive costs to be incurred with the proposed closure, it is recommended that Council endorse the closure, subject to the applicant funding Council's road closure application fee, and all associated survey, and legal costs. It is noted that this recommendation would result in Council foregoing the value from the sale of the land.

Risk/Policy/Legislation Considerations:

Council does not maintain the subject road, but it provides physical access to adjoining properties.

Should Council undertake maintenance of the land (pests, weeds) this would set a dangerous precedent that has the potential to increase demand on Council resources and be likely to generate an increased level of requests

from other land holders within the shire. It would be more suitable for Council to sell the land and it be used for a higher purpose.

The Roads Act 1993 and Road Regulation 2018 provide Council with clear direction on the path forward to progress the closure.

Budget Implications:

Subject to future sale of the land, sale proceeds would be allocated to the Property Account Cash Restriction (reserve), and additional rates will be generated.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Valuation Report - 3399 Mid Western Highway 32 Pages

This matter is considered to be confidential under Section 10A(2) (dii) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (ii) confer a commercial advantage on a competitor of the Council.

12) BLAYNEY MAINSTREET MASTERPLAN**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Maintain and Improve Public Infrastructure and Services**File No:** RP.PL.3**Recommendation:**

That Council

1. adopt the Blayney Main Street Masterplan Concept,
2. commence preparation of detailed designs and pricing, and,
3. seek funding to implement the projects.

Reason for Report:

The draft Blayney Main Street Masterplan Implementation Concept is presented to Council for adoption following the public exhibition period. The design has been prepared by Place Design Group and Council.

Report:**Background**

The draft Blayney Mainstreet Master Plan expands upon the Blayney 2020 Master Plan and Implementation Strategy (2016), looking at a number of the proposed projects along the main street and surrounding town centre.

The original 2020 Master Plan was a strategic document, which aimed to “deliver strategies that enhance the economic viability, growth and marketability of Blayney, based on the findings of research into Blayney’s current economic situation and its potential for future growth”.

The Mainstreet Master Plan, looks to implement the previously identified opportunities, and includes overall design strategies, proposed vehicle and pedestrian circulation and connections, material and planting palettes, parking strategies, etc of the town centre of Blayney.

Community Engagement

Council engaged Place Design Group in February 2021.

An initial meeting was held with the Blayney Town Association, Transport for NSW (TfNSW) officers, Councillors and Council staff in attendance in late February 2021, and provided the opportunity for Place Design to undertake a detailed walk through of the project area.

Following preparation of the initial draft concept, and early feedback from Council and TfNSW, Place Design undertook modifications, and a virtual Community Consultation session was delivered on 14 September 2021.

Place Design delivered a presentation on their investigations, thoughts and ideas, with attendees provided with an opportunity to ask questions, express their thoughts and provide alternate options to those presented in the initial draft.

The community engagement session was well attended by Councillors and members of the community. The event was recorded and made available via Council's website for those unable to attend. The Blayney Chronicle also ran an article, including the use of its Facebook page, generating community input.

Following the consultation session, the community was provided the opportunity to provide their thoughts in writing or provide a response to Council's online survey, which closed at the end of November.

Public submissions and survey results were then provided to Place Design Group, and a summary of the positive aspects aligned into the themes of movement and place, which are key focuses of Transport for NSW (TfNSW) and important to ensuring TfNSW remain engaged in the process, and any future outcomes as they relate to speed zones, notably Adelaide Street, and potentially adjoining streets.

Upon finalising the summary sheet, this was provided to the Blayney Town Association, as well as a community Project Update.

Council has now received the final concept documentation. Due to the large size, only the key plans and renders have been included as an attachment. The full document can be made available upon request.

Public Exhibition Period

At the ordinary March meeting, Council resolved to place the concept documentation on public exhibition for a period of 28 days, with promotion via the GM Conversation in the Blayney Chronicle and Councils social media platforms. The exhibition period closed on 21 April with no submissions received.

As the concept focusses on Adelaide Street, and this is a State Road, Council also made a direct request for TfNSW to provide a written submission, which was then also discussed directly with TfNSW, before providing information to Place Design Group.

Transport for NSW Submission

The submission is addressed under the following focus points:-

Site extent – It was agreed with TfNSW that subject to successful delivery of projects from the strategy, works could be extended further along Adelaide Street into the future, and the plan should not be limited to the extents identified.

Railway Crossing – TfNSW were concerned about distraction due to increased level of signage, and reconfiguration of the Railway Lane / Carpark interface. A Road Safety Audit (RSA) should be undertaken to assess the potential safety risks of each project developed from the strategy.

Road Crossing Points – TfNSW have indicated that Council may wish to consider raised threshold crossing points on minor roads when it seeks to establish these. Location of future vegetation plantings should be carefully considered to secure pedestrian and vehicle sight distances are not interrupted. A Landscaping Plan should also be prepared as part of the RSA. TfNSW identified that rear to kerb parking can create blind spots in vicinity of crossing points. A median refuge should also be considered as part of the RSA process, at these locations. Lighting at the crossing points should be evaluated at the time of the detailed design stage.

Railway Station Entrance – Minor reworking of the entrance configuration has been undertaken to address the setback of the pedestrian crossing point.

Prior to delivering any of the improvement works / projects detailed investigation and design work will be required, and Council should seek to identify funding opportunities.

Costings

Place Design have provided an Opinion on Probable Costs (OPC) on the landscaping, facilities, and civil works for the complete concept. It should be noted that this is a very high-level estimate, and detailed pricing would be included as part of the detailed design process for individual elements (projects).

The OPC was also reviewed to discern between those costs that could be capitalised (roads, paths etc), or considered as operational (trees, lawn etc) elements, in delivery of the overall concept, and a determination of the annual depreciation and annual operational (mowing etc) costs. This has resulted in the following total project costs and annual costs, as part of the Whole of Life (WOL) cost analysis.

Project Estimate (\$)	Write Down (\$)	Depreciation (\$ / annum)	O + M (\$ / annum)	Total Annual Cost (\$)
10,751,052	TBD	139,875	2,500	142,375

Risk/Policy/Legislation Considerations:

Asset Management

Council owns and manages all of the roads included within the project scope area, with the exception of the Blayney Railway Station carpark, and Adelaide Street (travelling lanes from 1m outside the edge lines are maintained by Transport for NSW).

Policy

The Town Centre Master Plan has been developed in consultation with the community and Transport for NSW, and provides Council with clear direction on what the community seeks in the town centre and immediately surrounding streets. It provides evidence for well-developed projects that can be considered shovel ready for grant applications, and where to target future expenditure of funds.

High Pedestrian Activity Area

As the agency in charge of speed zones. TfNSW have independently investigated and determined a suitable extent for a High Pedestrian Activity Area (HPAA) 40km/h zone on Adelaide Street, and made contributions toward the consideration of both shared zones and other HPAA (less than 40) on adjoining streets.

Agreement has been reached with TfNSW on the scope of this project. A 40 zone will be implemented on Adelaide Street between Tattersalls Hotel, and North of the railway crossing. Entry into the 40 zone would occur at the following locations on side roads:-

- Railway Lane, Ogilvy, Church, and Water Streets – immediately east of Adelaide Lane.
- Burns Street – between Glassons Bridges and Henry Street.
- Henry Street – South of Martin Street.

Farm Lane between Ogilvy and Church Streets is also intended to be reduced to a 30km/h zone.

Council has continued to work with TfNSW to finalise the scope and implement the HPAA within Blayney. Council is currently developing a quote for the installation of signage.

As installation approaches TfNSW will work with Council to establish a communications plan, to ensure the community is well informed of the planned changes and the date at which the changed speed zones will commence.

Budget Implications:

The Masterplan was funded under the NSW Government's Resources for Regions Program, Round 7, which also funded the Blayney Library Stage 2 Plans to DA lodgement stage.

Detailed whole of life costs and in particular the write down costs will be estimated when individual projects are scoped, as it is not possible to determine the extent to which Council v TfNSW assets will be impacted at this stage.

Council currently has no funding allocated to the delivery of infrastructure works associated with the Masterplan.

Transport for NSW has funding available to undertake the installation of the HPAA zone.

Enclosures (following report)

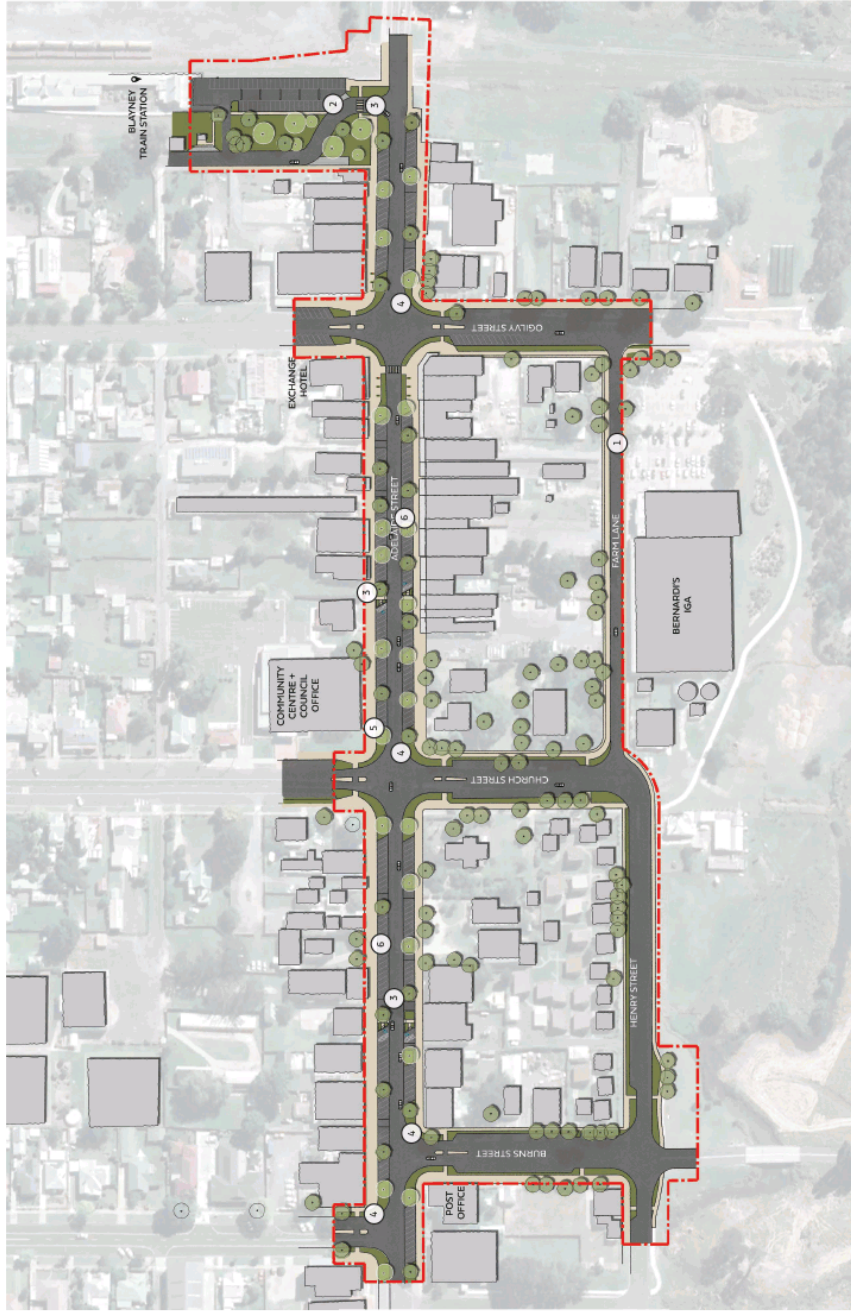
1 Blayney Mainstreet Masterplan

9 Pages

Attachments (separate document)

Nil

Overall Master Plan



- Notes**
- + All sweepth path requirements to be tested in future design development stages in conjunction to all relevant agencies.
 - + Future design development should maintain sufficient line of sight in particular to heavy vehicle drivers to all crossing points to ensure high level of pedestrian safety.

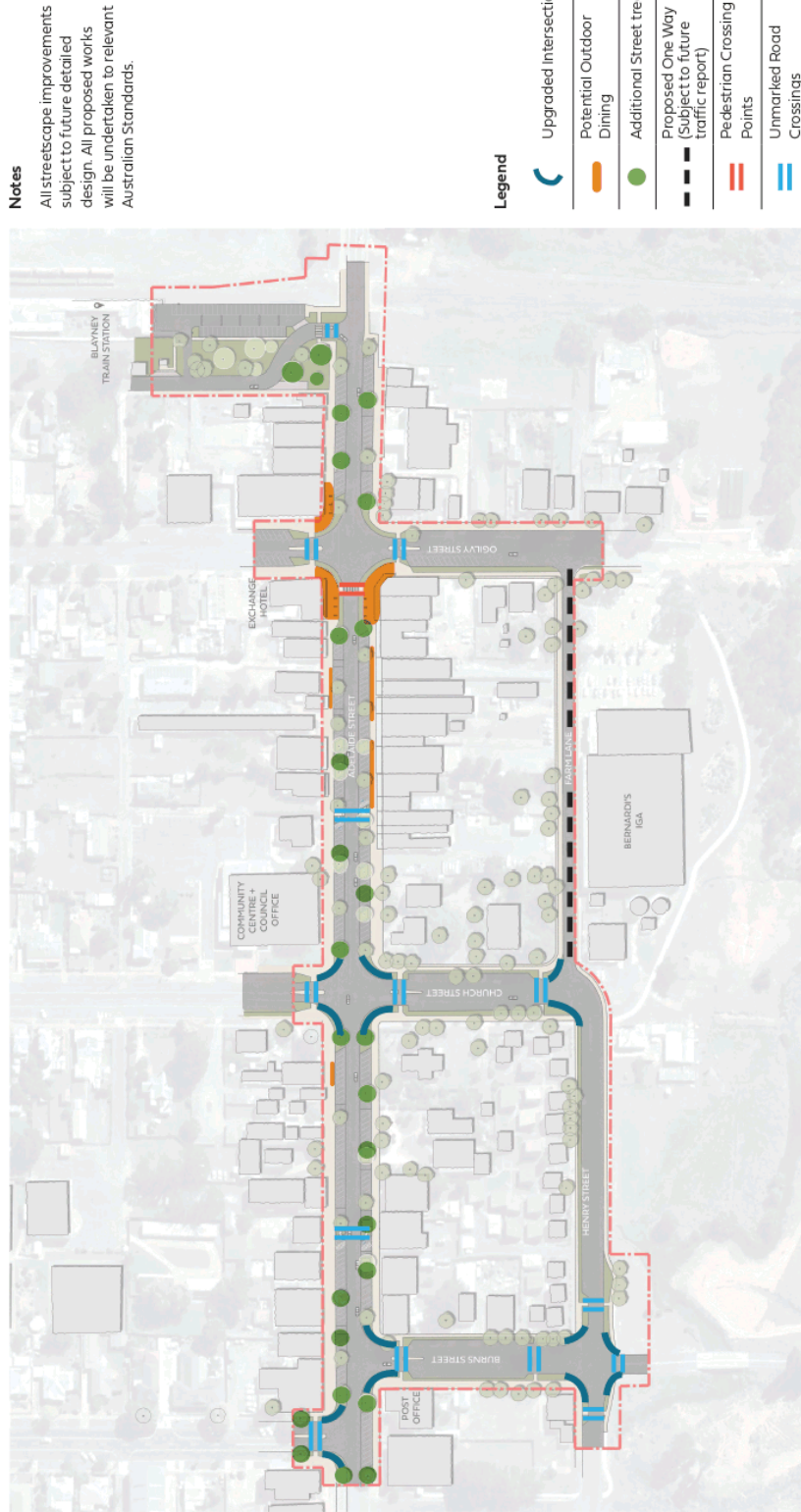
- Legend**
- ① Farm Lane one way
 - ② Train station upgraded entrance and carpark layout
 - ③ Safer road crossing points
 - ④ Upgraded intersection with planted corners and accessible road crossing points
 - ⑤ Additional street trees + planting blisters
 - ⑥ Reverse angle parking retained



Blayney Main St. Master Plan Implementation
 Concept Update

Place Design Group
 February 2022

Streetscape Improvements: Upgraded Intersections, Additional Street Trees, Outdoor Dining Locations, Accessible Parking, Speed Limit Reduction



Blayney Main St. Master Plan Implementation
Concept Update

Place Design Group
February 2022

Before / After



Current Layout



Proposed Layout

Blayney Main St. Master Plan Implementation
Concept Update

Place Design Group
July 2022

Concept Render

Improve outdoor dining area. Opportunity for feature paving, shade and more planting

Opportunity to improve pedestrian safety by providing vegetation buffers on corners

Upgrade planting beds with additional shade trees to add to the existing canopy cover

Improve pedestrian safety through planted blisters on corners to provide visual cue before vehicles reach pedestrian crossing



Blayney Main St. Master Plan Implementation
Concept Update

Place Design Group
July 2022

Intersection Upgrade



Current Layout



Proposed Layout

Legend

- ① Safer road crossing point incorporating planting + street trees
- ② Disabled car parking spot with accessible pram ramp
- ③ Existing street trees to be retained and planter bed size increased
- ④ Existing reverse angled parking to be retained
- ⑤ Wide planted intersection corners still allowing for large trucks to turn
- ⑥ Road crossing point moved away from intersection - improving safety and accessible levels
- ⑦ Introduction of a 40km/hr high pedestrian zone



Place Design Group
February 2022

Blayney Main St. Master Plan Implementation
Concept Update

Road Crossing Point



Current Layout



Proposed Layout

Notes

- + Subject to future detailed design in conjunction with all relevant agencies and undertaken to relevant Australian Standards.
- + All pedestrian 'crossing points' should have adequate lighting, with a vertical light factor, to ensure a clear line of sight between pedestrians and oncoming traffic at crossing points.

Legend

- 1 Safer pedestrian crossing point incorporating planting + street trees
 - 2 Disable car parking spot with accessible pram ramp
 - 3 Existing street trees to be retained and planter bed size increased
 - 4 Existing reverse angled parking to be retained
 - 5 Proposed street trees + planting to supplement existing
- Render view angle (refer to following page)

10M 1:250@A1

0 5 10

Concept Render

Integrated high quality public furniture

Planting species considered as part of future detailed design to ensure planting does not obstruct sighting between pedestrians and vehicles

Provide crossing 'pinch points' to provide safer pedestrian movement across the main street

Reverse angled street parking to be retained

Increase the size of existing planted blisters + create additional blisters integrating WSUD (Water Sensitive Urban Design)

Provide paving upgrades and create a more accessible pedestrian environment

Incorporate upgraded disabled parking spots with new compliant pram ramps



Blayney Main St. Master Plan Implementation
Concept Update

Place Design Group
July 2022

Train Station Entrance + Parking



Current Layout



Proposed Layout

Legend

- ① Safer road crossing point incorporating planting
 - ② Railway Lane reconfigured (2-way)
 - ③ Train station carpark layout formalised with line marking
 - ④ Existing reverse angled parking to be retained
 - ⑤ Existing street trees to be retained and planter bed size increased
 - ⑥ Proposed street trees
 - ⑦ 2x Electrical vehicle charging points in carpark
 - ⑧ Loading bay
 - ⑨ Traffic calming devices
- Render view angle (refer to following page)



Place Design Group
February 2022

Blayney Main St. Master Plan Implementation
Concept Update

Concept Render

Reverse angled street parking to be retained

Opportunity to provide way finding signage at Town Centre entry

Provide blisters with garden beds on corners of train station entry

Provide safe pedestrian access across existing train station car park entrance

Reduce width of vehicle entry into station car park (while still allowing two way access)

Formalise car park layout with linemarking



13) CNSWJO - REGIONAL CONTRACT FOR SUPPLY AND DELIVERY OF BULK FUEL

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: PS.AQ.4

Recommendation:

That Council accept and sign contracts with the following providers for the supply and delivery of bulk fuel:-

- Lowes Petroleum,
- Oilsplus Holdings Australia Australia,
- Onsite Fuel Rural – Xpress Group, and
- Park

Reason for Report:

Under the Local Government Act (1993), where a contract is for over \$250,000 a Request for Tender must be conducted and be considered by Council. The Central NSW Joint Organisation (CNSWJO), on behalf of participating member councils, has undertaken a formal Request for Tender (RFT) process to identify a suitable provider for the supply and delivery of bulk fuel.

Report:

The regional bulk fuel contract was established in 2011 and has been running successfully for the past 11 years. The most recent contract expired on 30 June 2022, and a new procurement process was undertaken for a new contract to commence on 1 July 2022.

The proposed contract is for a duration of 2 years, with the option for a 12 month extension.

Council heard a report on 21 February 2022 whereby it was resolved to participate in a regional contract for the supply and delivery of bulk fuel.

Based upon historic fuel procurement over the past three years Councils average spend on bulk fuel over the past 3 years has been approximately \$456k per annum, which is lower than the previous contract term that averaged \$530k per annum due to a larger works program. And had been previously reported would drop in coming years (with an anticipated reduced capital program).

Tender Evaluation

An open tender process was undertaken through the CNSWJO eProcure Portal. The Request for Tender for the supply and delivery of bulk fuel opened on 25 March 2022 and closed on 22 April 2022.

The Tender Evaluation Panel (TEP) undertook an assessment of the responses remotely and participated in a consensus evaluation meeting via videoconference on 3 May 2022. The TEP consisted of the following members, and was assisted by Kate Barker from CNSWJO:

- Garry Keen – Blayney Shire Council
- Peter Heffernan – Cabonne Council
- Tim Mooney – Orange City Council

Tender Evaluation Criteria

The selection criteria advertised and used in selecting the successful respondents were:

- Quality, Safety and Environmental
- Product
- Customer service and delivery
- Pricing

Summary of Responses Received

The following companies submitted tender responses for S1_2022: Supply and Delivery of Bulk Fuel for Central NSW Councils (in alphabetical order):

- Hill&Co Metro Fuel Distributor
- Inland Petroleum
- Liberty Oil Australia
- Lowes Petroleum
- Oilplus Holdings Australia
- On Site Fuel Rural – Xpress Group
- Park

Evaluation of the Preferred Tenderers

The TEP agreed to recommend Lowes Petroleum, Oilplus Holdings Australia, Onsite Fuel Rural - Xpress Group, and Park as the panel of providers for the supply and delivery of bulk fuel.

The recommended providers were selected based on their:

1. Compliance with the evaluation criteria
2. Demonstrated ability to meet Council's requirements, and
3. Competitive price for the services offered.

Terms and Conditions of Supply

CNSWJO has undertaken a project over the recent years called the Best Practice in Aggregated Procurement. Included in the project was the review of the terms and conditions of supply used for regional contracts, which resulted in a suite of revised templates. This contract uses the updated terms and conditions which have been reviewed and approved by the Sponsoring General Managers of CNSWJO's Inter-Council Cooperation Priority.

The term of the contract is 1 July 2022 to 30 June 2024, with an optional 12-month extension.

Risk/Policy/Legislation Considerations:

CNSWJO has managed the procurement process on behalf of participating member councils and will receive a 0.7% management fee from the service providers to cover these costs.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Tender Evaluation Report 11 Pages

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

14) BLAYNEY SHIRE ROADS STRATEGY**Department:** Infrastructure Services**Author:** Manager Infrastructure**CSP Link:** 1. Maintain and Improve Public Infrastructure and Services**File No:**

Recommendation:

That Council adopt the Blayney Shire Roads Strategy 2022.

Reason for Report:

This report seeks Council adoption of the Blayney Shire Roads Strategy 2022.

Report:

The Roads Strategy 2022 is key document developed to assist Council to meet the objectives of the Community Strategic Plan (CSP). It provides an objective, risk management approach to the prioritisation of road rehabilitation, upgrade and expansionary (new) works in a financially sustainable manner. It is used to develop the forward works program included in Councils Transportation Asset Management Plan and funded within the Long-Term Financial Plan (LTFP).

The strategy includes a safety (crash) analysis of the entire road network of the Shire, and prioritises safety, efficiency, equity, improved resilience, and liveability across the shire as the key drivers for identifying road upgrade priorities. Overlaying these priorities is a whole-of-life cost approach to assist Council to make sound financial decisions to assist in ensuring long-term financial sustainability.

The Blayney Shire Roads Strategy 2022 was placed on public exhibition in accordance with the Council resolution of 6 June 2022, for a period of 28 days.

The exhibition period ended on the 7 July 2022 and at the time of writing Council had received no submissions on the document.

The Methodology

Council has adapted the Austroads *Infrastructure Risk Rating* methodology for a small rural council with an extensive unsealed road network. The network considered in the strategy includes Class 1 to Class 5b roads within the *Road Hierarchy, Renewal and Maintenance Policy*, being those roads, that Council has full financial responsibility for.

The assessment of individual road segments is based on a set of criteria which can be broadly grouped into three areas representing Function, Capacity, and Condition. Each criteria includes a set of measures, which are scored on a 1 to 10 scale, producing an overall score, which is then ranked from highest to lowest to provide a priority list of road lengths (segments).

The individual criteria include:

- Road hierarchy,
- Traffic volumes,
- Percentage of heavy vehicles,
- Bus routes,
- Road function (from major arterial to minor access roads),
- Road width,
- Posted speed limit,
- Crash history (including staff or stakeholder reports where available),
- Risk assessment (based on width, horizontal and vertical alignment and other known deficiencies), and
- Condition (based on assessed condition and the last three years of maintenance expenditure).

The road lengths (segments) with the highest priority scores are further assessed to determine appropriate actions that Council can implement, which may include prioritising road rehabilitation and/or upgrades. In some cases, the road will meet the appropriate standard and condition, which may result in recommending other actions, including a road safety audit, or safety treatment (linemarking, installation of crash barriers), or referral to TfNSW for a speed zone review.

Once road lengths (segments) requiring rehabilitation and/or upgrades are identified, a strategic budget estimate is developed and included in the LTFP / Delivery Plan. The project scope is then refined for inclusion in the Operational Program.

Risk/Policy/Legislation Considerations:

In endorsing the Blayney Shire Roads Strategy 2022 Council is ensuring an objective, risk management basis is being applied to the consideration of road rehabilitation, upgrades and expansionary (new) works.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

1 Blayney Shire Council Roads Strategy 2022

25 Pages

15) IPWEA ROADS CONGRESS - CONGRESS COMMUNIQUE

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: GO.ME.1

Recommendation:

That Council adopt the outcomes of the IPWEA Roads Congress Communique, in accordance with the Director of Infrastructure Services report.

Reason for Report:

To inform Councillors of the attendance of the Mayor and Director of Infrastructure Services at the IPWEA Roads Congress, and to adopt the recommendations of the Congress Communique.

Report:

The Roads and Transport Directorate commenced in 2004, as a joint initiative between Local Government NSW (LGNSW) and IPWEA (NSW). It develops and provides technical resources and assists Local Government Member Councils with transport issues. It lobbies on behalf of Directorate members for increased funding and prioritisation of road infrastructure provision and maintenance, and for a more equitable share of funding.

The Local Roads Congress held annually at NSW Parliament House provides one of the greatest single opportunities for elected representatives and senior staff to advocate and discuss issues pertaining to the road and transport networks.

This year, Mayor, Councillor Scott Ferguson and Director Infrastructure Services Grant Baker, attended the Congress, held on 6 June 2022, on behalf of Council.

Speakers included: Minister for Local Government, Wendy Tuckerman, Minister for Regional Roads and Transport, Sam Faraway; Shadow Minister for Roads, John Graham, President of Local Government NSW, Darriea Turley AM, Chair of the Regional Road Transfer and NSW Road Classification Review, Wendy Machin, and others in the transport industry. We also heard from the Director of Assets and Infrastructure at Kyogle Shire Council who reflected on their Fixing Country Bridges program, and the learnings to date as they endeavour to deliver 84 bridges in Round 1.

The Congress developed a joint communique (attached) as part of the program, and listed measures each level of government should follow including advocacy, access for freight, disaster resilience, road safety, skills and capacity building, and improved funding models.

It is recommended that Councillors review the Communique and adopt its outcomes.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

1 2022 Roads Congress Communique

4 Pages

Attachments (separate document)

Nil



2022 NSW Local Roads Congress Putting Policies into Practice

Congress Communiqué

The NSW Roads and Transport Directorate, a partnership between Local Government NSW (LGNSW) and the NSW Division of the Institute of Public Works Engineering Australasia (IPWEA NSW and ACT), in holding the 2022 Local Roads Congress, resolved to announce the following communiqué.

The Congress recognises the critical role of Local Government as a provider of local and regional transport infrastructure in partnership with the State and Federal Governments.

The Congress calls for continued action from all levels of government to leverage the current challenges as an opportunity to deliver safe, efficient and resilient road and transport infrastructure to local communities across NSW, now and into the future.

To further the outcomes of the Congress, this communiqué calls on governments to address the following matters:

NSW Local Government

The Congress identified the need for the NSW and Australian Governments to support NSW councils in taking further action to address the current skills shortage. The Congress also acknowledges the impact that rising construction costs are having on NSW councils.

The Congress calls on the NSW and Australian Governments to support NSW councils in their effort to address the current skills shortage and proposes the following measures for further consideration by councils:

- To implement engineering cadetship and work experience programs to ensure the skills and capacity to manage local roads is maintained into the future.
- Investigate potential opportunities for efficiency gains in council construction and maintenance work practices and techniques.
- Promote the value of a career in public works within their local communities, as a part of a collective voice with the wider engineering industry.
- Partner with educational institutions (TAFE, university's, high schools) to develop employment pathways into NSW councils.

The Congress supports the commitment of NSW councils in managing local road safety and proposes the following measures for further consideration by councils:

- Incorporate a Safe Systems approach within each council's strategic transport and infrastructure plans.
- Consider the development and implementation of formal Road Safety Strategic Plans aligned to the National Road Safety Strategy 2021-30 and the 2026 Road Safety Action Plan.
- Work with Transport for NSW in their review of the Local Government Road Safety Program.

Congress Communiqué

Page 1

2022 NSW Local Roads Congress

Putting Policies into Practice

The Congress is concerned with the impacts of rising construction costs and calls on the NSW and Australian Governments to increase road funding in line with cost increases and proposes the following measures for further consideration by councils:

- Review the procurement of construction materials and supply chains to mitigate impacts on councils in the current market.
- Work collaboratively with other councils and the Roads and Transport Directorate to investigate potential solutions to rising construction costs and supply chain issues, and to act as a collective voice for addressing this issue.
- Provide flexibility in procurement processes where permitted, including partnerships with other organisations, in order to reduce the impact of increased construction costs and to provide certainty for local supply chains and businesses.

NSW Government

The Congress highlights the potential impacts that the road reclassification review being undertaken by the NSW Government could have on NSW councils. The Congress also highlights the need for more sustainable investment by the NSW Government into local roads via improvements to freight access, the fixing country bridges program, and funding for natural disaster recovery, as well as more sustainable funding models for NSW councils more broadly. The Congress calls on the NSW Government to:

Address concerns relating to the Road Reclassification Review by:

- Ensuring the regional roads transferred to the State are maintained and improved through the allocation of an increased level of funding.
- Ensuring that councils are able to retain the maintenance work on roads transferred to the State.
- Ensuring that any change in arrangements does not adversely impact other grants provided to councils for local, and any retained regional, roads

Improve the access for freight to NSW local roads by:

- Working with council's in addressing first and last mile freight access issues.
- Releasing targeted funding to improve access for freight vehicles on local roads connecting to State and National freight routes as well as intermodal facilities.
- Providing additional funding to councils to increase the access of HPV and PBS vehicles to the local road network, and promote the uptake of such vehicles by the transport industry more widely, resulting in improved road safety outcomes.

2022 NSW Local Roads Congress Putting Policies into Practice

Improve the Fixing Country Bridges program by:

- Further extending the delivery timelines of Round 1 of the program to enable all projects to be completed.
- Offering additional rounds of funding to this program to enable councils to further improve the condition of local bridge assets.
- Expanding the program to cover the replacement of aging steel and concrete structures.

Improve the resilience of local communities to natural disasters by:

- Providing flexibility in disaster recovery funding to allow for betterment of local roads and assets, rather than like for like replacement.
- Working with councils to improve the resilience of local communities, public assets, and local government organisations to natural disasters.
- Reducing the burden on council's to accessing disaster recovery funding, including adjusting procurement requirements, whilst retaining good governance provisions.

Develop a sustainable funding model for Local Government in NSW by:

- Removing competitive funding processes and adopting a longer term allocation based model, to ensure stability in Local Government supply chains and resourcing.
- Exploring the potential for road user contribution funding as a means of more equitable distribution of road funds to NSW councils.
- Considering social equity in funding to ensure all residents of NSW have a minimum level of service access to Local Roads and infrastructure.
- Engaging with IPWEA and LGNSW on future funding program design and processes.
- Providing financial assistance to address the current skills shortage in NSW Local Government

Australian Government

The Congress recognises the need for consultation with NSW councils in the development of National Service Level Standards (NSLS) and the accompanying Heavy Vehicle Road Reform being undertaken by the Australian Government. The Congress calls on the Australian Government to:

Consider the needs of NSW councils in the implementation of the NSLS, by:

- Consulting with all NSW council's and the Roads and Transport Directorate in regards to the proposed NSLS to ensure the needs of local communities are represented.
- Ensuring the proposed NSLS framework can be implemented by NSW councils of varying size and capability, and support is available during the implementation of the framework.
- Ensuring the funding model of the NSLS framework results in increased funding and user amenity for Local Roads in NSW.



2022 NSW Local Roads Congress Putting Policies into Practice

Further information and enquiries:

Grant Baker, President IPWEA NSW and ACT – 0418 112 855

William Barton, Vice President IPWEA NSW and ACT – 0407 781 745

Joshua Devitt, Manager Roads and Transport Directorate – 0417 795 163

Patrick Lee, Senior Policy Officer, Local Government NSW (02) 9242 4073

Congress Communiqué

Page 4

16) DEVELOPMENT ASSESSMENT QUARTERLY REPORT

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 2. Local Governance and Finance

File No: Go.ME.1

Recommendation:

That the development assessment quarterly report be received and noted.

Reason for Report:

To update Councillors on development assessment (development applications and complying development certificates) for the period.

Report:

The following enclosures are provided for Councils information;

1. Applications approved under delegated authority during the period
2. Applications refused under delegated authority during the period
3. Applications currently under assessment

Risk/Policy/Legislation Considerations:

Nil.

Budget Implications:

Nil.

Enclosures (following report)

- | | | |
|----------|---|---------|
| 1 | Council Report - Approvals and Under Assessment 1
April 2022 to 30 June 2022 | 7 Pages |
|----------|---|---------|

Attachments (separate document)

Nil

1. Applications approved under delegated authority during the period

DA NUMBER	APPLICATION DATE	APPLICANTS NAME	APPLICATION DESCRIPTION OF WORK	PROPERTY ADDRESS	DATE APPROVED
2019/0007/2	10/02/2022	GRAHAM LAWRENCE & JULIE ALLYSON REDHEAD	ERECTOR OF A DWELLING & ALTERATIONS & ADDITIONS TO EXISTING SHED	11 GREEN GROVE BLAYNEY	01/04/2022
2019/0087/1	22/04/2022	JASON LAWRENCE & JENIFER FRANCES COLE	DETACHED DUAL OCCUPANCY AND SUBDIVISION	2 HADDON PL BLAYNEY	18/05/2022
2021/0004/1	28/01/2022	DAVID WALKER	MOTEL ACCOMMODATION, SIGNAGE & SUBDIVISION OF LAND (STAGED DEVELOPMENT) - MODIFY CONDITION 102	62 OSMAN ST BLAYNEY	10/05/2022
2021/0004/2	28/01/2022	ROVEST HOLDINGS	MOTEL ACCOMMODATION, SIGNAGE & SUBDIVISION OF LAND (STAGED DEVELOPMENT) - REMOVE SUBDIVISION	62 OSMAN ST BLAYNEY	10/05/2022
2021/0062/1	13/04/2022	AARON BRANNIGAN	REHABILITATION OF FORMER BLAYNEY COPPER MINE	99 PLUMB ST BLAYNEY	13/04/2022
2021/0099	06/08/2021	NIGEL DAVID SMITH & JAYNE ALLISON WALKER-SMITH C/- PETER BASHA PLANNING AND DEVELOPMENT	FIVE (5) LOT SUBDIVISION	49 CROWSON ST MILLTHORPE	28/04/2022
2021/0129/1	09/03/2022	MARK PALAZZOLO	INSTALLATION OF A RELOCATED DWELLING	3 TURNER ST BARRY	01/04/2022
2021/0135	03/11/2021	RICHARD SOUTHWELL	ALTERATIONS & ADDITIONS TO EXISTING DWELLING AND ERECTOR OF A CARPORT AND MACHINERY SHED	92 FOREST REEFS RD MILLTHORPE	20/05/2022
2021/0150	06/12/2021	RICHARD SOUTHWELL	ERECTOR OF A STUDIO, GARAGE & CARPORT	35 CROWSON ST MILLTHORPE	28/04/2022
2021/0154	10/12/2021	CHRISTOPHER ROSS	SECONDARY DWELLING	112 CHARLES BOOTH WAY MILLTHORPE	01/04/2022
2021/0158	23/12/2021	MARISA MCLEAN	CHANGE OF USE & ALTERATIONS & ADDITIONS	13 CALVERT LANE FOREST REEFS 2798	13/04/2022
2021/0160	23/12/2021	ALLYSON & ADAM WHITE	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	2 WATER ST BLAYNEY	13/05/2022

2022/0005	28/01/2022	RICHARD SOUTHWELL	ERECTOR OF A DWELLING	13 WILLIAM ST MILLTHORPE	26/05/2022
2022/0007	01/02/2022	NEIL KABLE	ERECTOR OF A DWELLING	10 MARSDEN ST BARRY	01/04/2022
2022/0010	02/02/2022	JAMES TRIGGS	INSTALLATION OF A POOL	12 WILLIAM ST MILLTHORPE	01/04/2022
2022/0012	03/02/2022	MATTHEW PETERSON	ERECTOR OF A DWELLING	28 OLIVE ST MANDURAMA	01/04/2022
2022/0015	11/02/2022	HOTONDO HOMES	ERECTOR OF A DWELLING	15 CAMPBELL ST NEWBRIDGE	10/06/2022
2022/0019	11/02/2022	SHARNI LATHAM	ERECTOR OF A DWELLING	16 CAMPBELL ST NEWBRIDGE	16/06/2022
2022/0021	14/02/2022	MPF SURVEYING	TWO (2) LOT SUBDIVISION	39 CROUCH ST NEVILLE	10/06/2022
2022/0023	18/02/2022	MITCH BOTHAM	ERECTOR OF A DWELLING & SHED	481 SPRING TERRACE RD FOREST REEFS	28/04/2022
2022/0025	23/02/2022	ANDY ADAMS	DUAL OCCUPANCY	90 KENTUCKY RD NEVILLE	01/04/2022
2022/0027	24/02/2022	PAUL BONNER	ERECTOR OF A DWELLING	1-5 HENRY ST LYNDHURST	29/04/2022
2022/0030	24/02/2022	PETER EDWARDS	ERECTOR OF A DWELLING	13 MARSDEN ST BARRY	01/04/2022
2022/0031	28/02/2022	BARTLOMIEJ CZYZEWSKI	ERECTOR OF A GARAGE, INSTALLATION OF A POOL & RELOCATION OF DRIVEWAY ACCESS	171 CHARLES BOOTH WAY MILLTHORPE	01/04/2022
2022/0032	01/03/2022	DANIEL WILCOX	ERECTOR OF A DWELLING	22 BURTON ST BLAYNEY	01/04/2022
2022/0033	04/03/2022	SHED WORLD	ERECTOR OF 2 SHEDS	57 PITTMAN DR BROWNS CREEK	20/05/2022
2022/0034	08/03/2022	MICHAEL TURNBULL	INSTALLATION OF A SWIM SPA	551 FOREST REEFS RD FOREST REEFS	01/04/2022
2022/0035	08/03/2022	GJ GARDNER HOMES	ERECTOR OF A DWELLING	14 PLUMB ST BLAYNEY	27/04/2022
2022/0036	08/03/2022	ELAINE BIRK	DEMOLITION OF EXISTING SHED & ERECTOR OF A SHED	2 OSMAN ST BLAYNEY	28/04/2022
2022/0037	15/03/2022	GAVIN BRETT	ERECTOR OF A SHED	4 NAPIER ST BLAYNEY	01/04/2022
2022/0038	18/03/2022	CHRIS COLMAN	BOUNDARY ADJUSTMENT	34 GERTY ST BLAYNEY	07/06/2022
2022/0039	21/03/2022	CARRIBEE PROPERTY HOLDINGS PTY LTD	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	63 FOREST REEFS RD MILLTHORPE	24/05/2022
2022/0040	23/03/2022	DANITA SLABBER	ERECTOR OF A SHED	17 MT McDONALD RD LYNDHURST	28/04/2022

2022/0042	25/03/2022	IAN WEBBER	ALTERATIONS & ADDITIONS TO AN EXISTING DWELLING	8 STOKELANE CARCOAR	29/04/2022
2022/0043	25/03/2022	NICHOLAS IAN REEKS	PROPOSED NEW INDUSTRIAL BUILDING FOR A MECHANICS WORKSHOP AND STORAGE	54 GERTY ST BLAYNEY	29/04/2022
2022/0045	04/04/2022	JOHN HARRISON	ERECTION OF AN AWNING	10 SPRINGVALE LANE MILLTHORPE	10/06/2022
2022/0049	04/04/2022	RAYMOND BURNS	ERECTION OF A SHED	107 ADELAIDE ST BLAYNEY	27/05/2022
2022/0050	06/04/2022	IAN WEBBER	ERECTION OF A DWELLING	6522 MID WESTERN HWY LYNDDHURST	17/06/2022
2022/0051	06/04/2022	IAN WEBBER	ERECTION OF A DWELLING	2 GEORGE ST NEWBRIDGE	27/05/2022
2022/0054	19/04/2022	MARCIN TEISSEYRE	ERECTION OF A SHED	31 RICHARDS LANE MILLTHORPE	27/05/2022
2022/0056	22/04/2022	ARTHUR HOBBY	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	114 LUCKS LANE BLAYNEY	17/06/2022
2022/0059	28/04/2022	MYNESIGHT PTY LTD	CHANGE OF USE & FIT OUT - INDUSTRIAL TRAINING FACILITY	166 MARSHALLS LANE BLAYNEY	24/05/2022
2022/0060	04/05/2022	CENTRAL WEST HOME ADDITIONS	ERECTION OF A PATIO	56 RICHARDS LANE MILLTHORPE	27/05/2022
2022/0061	04/05/2022	GJ GARDNER HOMES	ERECTION OF A DWELLING	105 CHARLES BOOTH WAY MILLTHORPE	27/05/2022
2022/0063	05/05/2022	BATHURST SHEDS	ERECTION OF A SHED	4 ROWLANDS ST BLAYNEY	27/05/2022
2022/0064	09/05/2022	PAW CONSTRUCTIONS	ERECTION OF A DWELLING	27 ST VINCENT WELSH WAY BLAYNEY	10/06/2022
2022/0065	11/05/2022	GREGORY COLEMAN	ERECTION OF A DWELLING	3 ST VINCENT WELSH WAY BLAYNEY	17/06/2022
2022/0066	11/05/2022	APRIL NAGY	ERECTION OF DWELLING & SHED	15 ST VINCENT WELSH WAY BLAYNEY	03/06/2022
2022/0068	11/05/2022	MATTHEW LEWIS	ERECTION OF A DWELLING & SHED	48 GAP RD CARCOAR	30/06/2022
2022/0072	06/06/2022	GJ GARDNER HOMES	ERECTION OF A DWELLING	31 ST VINCENT WELSH WAY BLAYNEY	17/06/2022
2022/0076	08/06/2022	GLEN BUTTSWORTH	INSTALLATION OF A POOL	31 RICHARDS LANE MILLTHORPE	17/06/2022
2022/0080	14/06/2022	JAYDE GERKE	ERECTION OF A DWELLING	23 ST VINCENT WELSH WAY BLAYNEY	17/06/2022
2022/0081	17/06/2022	AMELIA NELL HODGETTS	ERECTION OF A DWELLING	1A ROTHERY ST CARCOAR	29/06/2022

2. Applications refused under delegated authority during the period

DA NUMBER	APPLICATION DATE	APPLICANTS NAME	APPLICATION DESCRIPTION OF WORK	PROPERTY ADDRESS	DETERMINED
2017/0126	17/11/2017	SUSAN NOREEN EDMONDSON & PETER JOHN ARNAUDO	ERECTION OF A DWELLING	139 SUNNYSIDE RD GARLAND	26/04/2022
2019/0119	20/12/2019	QUBE LOGISTICS - DANI GENTLE	INSTALLATION OF SELF BUNDED FUEL TANK REAR OF BLAYNEY RAILWAY STATION	20 RAILWAY LANE BLAYNEY	24/05/2022
2020/0082	31/08/2020	ROBYN & JOHN KEARNEY	GLASSROOM ADDITION TO EXISTING HOUSE AND DECK	20 TRUNKEY ST NEWBRIDGE	03/06/2022

3. Applications currently under assessment

DA NUMBER	APPLICATION DATE	APPLICANTS NAME	APPLICATION DESCRIPTION OF WORK	PROPERTY ADDRESS
2020/0068	27/07/2020	BLAYNEY SHIRE COUNCIL	CHANGE OF USE - BLAYNEY SHOW GROUND ALTERATIONS & ADDITIONS TO AN EXISTING DWELLING, DEMOLITION & THREE (3) TO FOUR (4) LOT SUBDIVISION	22 MARSHALLS LAINE BLAYNEY
2021/0079	17/06/2021	GEORGE KOSTOGLU		10 PARK ST MILLTHORPE
2021/0094	26/07/2021	JAMEEL QUERSHI	ERECTION OF AN OFFICE BUILDING	99 ADELAIDE STREET BLAYNEY
2021/0108	10/09/2021	KATHRYN MARY STAMMERS	SUBDIVISION & ERECTION OF A DWELLING FIFTY-THREE (53) LOT TORRENS TITLE SUBDIVISION, COMPRISING FORTY-NINE (49) URBAN RESIDENTIAL LOTS; ONE (1) LOW DENSITY RESIDENTIAL LOT CONTAINING THE EXISTING BLUE STONE COTTAGE; TWO (2) ON-SITE DETENTION BASINS AND ONE (1) REMNANT LOT	24 ADELAIDE LANE BLAYNEY
2021/0146	1/12/2021	CHARMS DEVELOPMENTS PTY LTD & FENLOR GROUP PTY LTD		1279 MILLTHORPE RD MILLTHORPE
2022/0006	01/02/2022	DAVID WALKER	ERECTION OF A MOTEL BUILDING AND BUSINESS SIGNAGE	62 OSMAN ST BLAYNEY
2022/0009	02/02/2022	ADRIAN COOK	ERECTION OF A DWELLING	22 SELWYN ST BARRY

2022/0013	04/02/2022	NICHOLAS REEKS	DEMOLITION OF EXISTING DWELLING & ERECTION OF MULTI DWELLING HOUSING	39 ADELAIDE ST BLAYNEY
2022/0016	11/02/2022	RAYMOND HUSBAND	ERECTOR OF A DWELLING	15 TRUNKEY ST NEWBRIDGE
2022/0017	11/02/2022	SHARNI LATHAM	ERECTOR OF A DWELLING	20 CAMPBELL ST NEWBRIDGE
2022/0018	11/02/2022	SHARNI LATHAM	ERECTOR OF A DWELLING	18 CAMPBELL ST NEWBRIDGE
2022/0024	21/02/2022	BURGE FAMILY TRUST & ORTIGER FAMILY TRUST	TEN (10) LOT STRATA SUBDIVISION	33 PARK ST MILLTHORPE
2022/0028	24/02/2022	DAVID PARSONS	BOUNDARY ADJUSTMENT	4 CLARKE ST BLAYNEY
2022/0029	24/02/2022	JACK FRY	ERECTOR OF A DWELLING	1 CURTAIN ST NEWBRIDGE
2022/0041	23/03/2022	AARON & SARAH RANDALL	CONSTRUCTION OF A NURSERY SHED FOR DISPLAY, SALES AND ANCILLARY ACTIVITIES	15 MOORILDA ST NEVILLE
2022/0044	04/04/2022	JULIE HEMUS	ERECTOR OF A DWELLING	5 BATHURST ST LYNDHURST
2022/0046	04/04/2022	GUY RANDALL	ERECTOR OF A SHED	30 SPRINGVALE LANE MILLTHORPE
2022/0047	04/04/2022	GERARD GOLDSMITH	INSTALLATION MANUFACTURED HOME	283 WATTERSONS LANE FOREST REEFS
2022/0048	04/04/2022	BENEDICT JOHNSON	DEMOLITION OF EXISTING BUILDINGS, CONSTRUCTION OF A COMMERCIAL PREMISES, DUAL OCCUPANCY & ASSOCIATED SITE WORKS AND CAR PARKING	10 PYM ST MILLTHORPE
2022/0052	11/04/2022	GAVIN BRETT	ERECTOR OF A SHED	34 OGILVY ST BLAYNEY
2022/0053	19/04/2022	CAMERON MENDHAM	ERECTOR OF A DWELLING	13 SELWYN ST BARRY
2022/0055	22/04/2022	MARGARET MARY WELHAM	ALTERATIONS & ADDITIONS TO EXISTING DWELLING, DEMOLITION OF A WORKSHOP & ERECTION OF A GARAGE	17 TURNER ST BARRY
2022/0056	22/04/2022	ARTHUR HOBBY	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	114 LUCKS LANE BLAYNEY

2022/0057	22/04/2022	DANITA SLABBER	ERECTION OF 2 SHEDS	3 OGILVY ST BLAYNEY
2022/0058	26/04/2022	PETER BASHA PLANNING & DEVELOPMENT	CHANGE OF USE - RESOURCE RECOVERY FACILITY	2 TOLLBAR ST BLAYNEY
2022/0062	04/05/2022	MELINDA SMITH	FIFTEEN (15) LOT SUBDIVISION	35 PRICES LANE BLAYNEY
2022/0065	11/05/2022	GREGORY COLEMAN	ERECTION OF A DWELLING	3 ST VINCENT WELSH WAY BLAYNEY
2022/0067	11/05/2022	STACEY LOCHRIN	SECTION 68 - 5 PYM STREET MILLTHORPE	5 PYM ST MILLTHORPE
2022/0068	11/05/2022	MATTHEW LEWIS	ERECTION OF A DWELLING & SHED	48 GAP RD CARCOAR
2022/0069	13/05/2022	DAVE COWAN CONSTRUCTIONS	ALTERATIONS & ADDITIONS TO AN EXISTING DWELLING	32 PILCHER ST MILLTHORPE
2022/0070	13/05/2022	COLIN JOSS & CO. PTY. LIMITED	ERECTION OF A COLA	2 LINDSAY ST BLAYNEY
2017/0022/1	25/05/2022	PAUL JOHANNES ELS	ERECTION OF A COTTAGE	16 COLLINS ST CARCOAR
2022/0073	06/06/2022	PETER STONE	THREE (3) LOT SUBDIVISION	9 FRAPE ST BLAYNEY
2022/0074	08/06/2022	GREGORY COLEMAN	ERECTION OF A DWELLING	14 CASTLE VISTA BLAYNEY
2022/0076	08/06/2022	GLEN BUTTSWORTH	INSTALLATION OF A POOL	31 RICHARDS LANE MILLTHORPE
2022/0079	14/06/2022	RICHARD SOUTHWELL	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	592 FOREST REEFS RD FOREST REEFS
2022/0081	17/06/2022	AMELIA NELL HODGETTS	ERECTION OF A DWELLING	1A ROTHERY ST CARCOAR
2022/0082	20/06/2022	JULIE HEMUS	ERECTION OF A DWELLING	7 BATHURST ST LYNDHURST
2022/0083	20/06/2022	JULIE HEMUS	ERECTION OF A DWELLING	3 BATHURST ST LYNDHURST
2022/0084	20/06/2022	RICHARD SOUTHWELL	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	95 FOREST REEFS RD MILLTHORPE

2022/0085	21/06/2022	IAN WEBBER	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	798 NEVILLE RD CARCOAR
2022/0086	22/06/2022	JAMES KEENE	ERECTION OF A SHED	37 ADELAIDE ST BLAYNEY
2022/0087	22/06/2022	NICOLE DICKER	TWO (2) LOT SUBDIVISION	82 SPRINGVALE LANE MILLTHORPE
2022/0088	29/06/2022	BLAYNEY GOLF CLUB	ALTERATIONS & ADDITIONS TO EXISTING GOLF CLUB	4261 MID WESTERN HWY BLAYNEY
2022/0089	29/06/2022	ROSEMARY LOUISE MCLEAN	ERECTION OF A DWELLING	4 PALMER ST BLAYNEY
2022/0090	29/06/2022	LEANNE GAY BENNETT	ERECTION OF A SHED	35 ADELAIDE LANE BLAYNEY
2022/0091	29/06/2022	PETER BASHA PLANNING & DEVELOPMENT	SECTION 68	49 CROWSON ST MILLTHORPE
2022/0092	30/06/2022	DAVID COWAN	ALTERATIONS & ADDITIONS TO EXISTING DWELLING	57 CROUCH ST NEVILLE

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

17) LEASE OF PART 97 ADELAIDE STREET

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.

18) RECRUITMENT OF GENERAL MANAGER

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.